**NHSGGC AHP HCSW Education Fund Applications 2023/24 - Summary of Guidance for Applicants**

This flow chart is designed to visually summarise the application process for funding for the Exploring Practice & Practices: Learning at Work Module. Please ensure you read the “Guidance for Applicants” prior to completing and submitting your application.

Read through all the information included in the application pack to confirm you meet the requirements and can commit to the proposed learning hours.

Discuss and seek agreement from your Line Manager

Download and complete all sections of the Application Form and the Equality Monitoring Form, both of which can be found in the application pack

Email the completed forms, copying in your Line Manager, to: [**Sharon.Dempsey@ggc.scot.nhs.uk**](mailto:Sharon.Dempsey@ggc.scot.nhs.uk)

**By 9.00 am on Monday 30th October 2023**

**Late applications cannot be accepted**

Outcomes of applications will be communicated via email week beginning **Monday 20th November 2023**

Unsuccessful applicants will have the opportunity to request brief feedback

Successful applicants will require to enrol with Glasgow Caledonian University. Instructions on how to do this will be included in the above email