

Core brief

Daily update

(10 October 2024, 3.15pm)

Topics in this Core Brief:

- Band 5 nurses urged to apply for role re-evaluation
- The IV Medicine and Flush Administration Policy V2
- eESS Managers - going on leave?
- Malnutrition Awareness Week (11-17 November)

Band 5 nurses urged to apply for role re-evaluation

Band 5 nursing staff who believe they are working at a higher level are encouraged to apply to have their pay banding re-evaluated now.

The review is open to Band 5 nurses across all fields of practice, specialties and settings, including those working in bank roles.

Successful applicants will see their role upgraded to Agenda for Change Band 6.

To ensure consistency of the application process, a National online digital portal/app has been developed, hosting an online application form. You can access the portal/app from any device, but you will need your NHS email address and sign-in details.

The application includes questions about all aspects of your job including the skills and knowledge required, your responsibilities and working environment. The application form is designed to gather information needed to evaluate your role.

Nurses are asked to discuss their applications with their manager before making the initial submission.

Full information on the process is available on the Scottish Terms and Conditions (STAC) website: [STAC Agenda for Change Review](#).

Further information is also available on [Staffnet](#).

The IV Medicine and Flush Administration Policy V2

The IV Medicine and Flush Administration Policy V2 has been approved and is now published on the Clinical Info, Medicines Policies page as item 6.2.

A direct link to the policy is: [6-2-iv-medicine-and-flush-administration-policy-v2-2409.pdf \(ggcmedicines.org.uk\)](https://ggcmedicines.org.uk/6-2-iv-medicine-and-flush-administration-policy-v2-2409.pdf)

Please note, clarity on the processes of an independent two person check have been updated in this version of the policy from previous version.

eESS Managers - going on leave?

If you are going on leave you can nominate a colleague to manage transactions in your absence. You can set this up in Vacation Rules on your home screen (see [SOP238](#) for further details). Please ensure you nominate a colleague in adherence with your Board's policies and Standing Financial Instructions (e.g. in some Boards this may be a minimum of Band 7 and within the same business unit).

If you want to grant another user access to manage your Worklist (see [SOP239](#) for further details). This functionality is used to give another eESS user access to your Worklist. The user can manage your Worklist on your behalf.

By selecting one of the options above this will prevent payroll transactions being missed, bouncing up the hierarchy, or leading to under/over payments.

Malnutrition Awareness Week (11-17 November)

As part of Malnutrition Awareness Week which takes place from 11 -17 November this year, there will be nutrition educational sessions available at three hospital sites over the course of the week.

These sessions are aimed at Registered Nurses, Allied Health Professionals and Health Care Support Workers, substantive and bank.

Included in these three-hour sessions will be practical, interactive activities across a variety of nutrition-related aspects relevant to working within an acute setting in NHS GGC.

For more information visit [GGC - Acute FFN Learning Zone](#).

NHS
Greater Glasgow
and Clyde

Food, Fluid and Nutrition Study Sessions

Malnutrition Awareness Week
11th-17th November 2024

● **RNs, AHPs and HCSWs**

Book your place via eESS or email
ffnpracticedev@ggc.scot.nhs.uk
for more info

Practical Sessions
MUST Completion
Supporting Patients at Mealtimes
Swallowing Difficulties
Enteral Feeding
MUST Snacks
Catering

BAH Lecture Theatre
11th November 2024
9am-12pm and
1pm-4pm

QEJH TLC LO-006
12th November 2024
9am-12pm and
1pm-4pm

GRI New Lister Building
Lecture Theatre
14th November 2024
9am-12pm and 1pm-4pm

This session is a full Plan of Practice
NHS www.nhs.uk - 0113 22 23 24 04 03 06 01 00 00 00 00 00

Places can be booked via [eESS](#) or, if you have difficulty accessing this, please email ffnpracticedev@ggc.scot.nhs.uk.

Remember, for all your latest news stories, visit the Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)

Getting the right care is as easy as ABC



A
Ask yourself
Do I need to go out?
For information on treating minor illnesses and injuries from home, go to **NHS inform** or download the **NHS 24 App**.

B
Be aware
There is help on your doorstep.
Your local **GP, pharmacy, dental practice and optician** offer a range of services.

C
Call 111
If it's urgent, or you're unsure, call **NHS 24** on **111**.
They'll get you the care you need.

Unless it's an emergency - think ABC before visiting A&E.
For more information: www.nhsggc.scot/rcrp



Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

It is important to share Core Brief with colleagues who do not have access to a computer.

A full archive of printable PDFs are available on [website](#)