

Core brief

Daily update

(11 March 2024, 12.15pm)

Topics in this Core Brief:

- Launch of survey of healthcare workers' knowledge and attitudes about antibiotic use and resistance
- Thinking of retiring – important changes to SPPA application dates

Remember, for all your latest news stories, visit our new Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)

Launch of survey of healthcare workers' knowledge and attitudes about antibiotic use and resistance

We have been asked by UK Health Security Agency to cascade to clinicians in Scotland an invite to complete a short survey of patient facing healthcare professionals in the UK about their knowledge and attitudes about antibiotics, infection prevention and antibiotic resistance.

The survey is seeking responses from healthcare workers, including doctors, nurses, pharmacists, dentists as well as nursing assistants, dental/pharmacy technicians across all four UK nations.

This survey is open until 15 March. If you would like to participate in this survey please click on the link below.

<https://m3.decipherinc.com/survey/selfserve/1f59/r69013?list=2&smp=1#>

Thinking of retiring – important changes to SPPA application dates

Due to the volume of pension applications they are receiving, SPPA have advised NHS employers that they are now having to increase their current submission

timescales in order to give sufficient time for pensions to be calculated and paid on time for members.

SPPA process applications strictly in order of the date they are received and as such have informed us that they now require completed applications four months in advance of the intended date of retirement, and have no ability to fast track applications received out with this timescale.

On receipt of pension applications our Payroll Team undertake the required remuneration calculations before sending to the SPPA for them to commence their process and carry out their pension calculations. Due to the complexity of the remuneration calculations, along with the timing of the standard payroll cycle and the volume of pension applications received, this can take up to two months to complete.

This means that in order to avoid any delays in receiving your pension, **you must now submit the required forms to payroll at least six months prior to your intended date of retirement.**

Planning ahead:



If you are thinking of retiring, it's vital that you plan ahead in order to avoid any delays. Guidance for you and your manager can be found at: [Retirement and leaving employment - NHSGGC](#).

Please be aware that any untaken annual leave entitlement at your date of retirement will extend your pensionable service with the Board. If this is notified after your pension application form has been completed by payroll not only will this change the date your pension is paid from, it will also result in new remuneration calculations being required, which may cause a delay in your pension being paid.

You and your manager should therefore ensure that the retirement date given on your pension form reflects any periods of annual leave and phased retirement that you are due.

Guidance for managers on how to update eESS with leaving details can be found at: [227 – Termination \(single assignment\) – NHS Scotland eESS and Recruitment systems](#). This should be done as soon as possible after the submission of pension forms to allow your payroll record to be updated.



The graphic is a blue and white informational poster for NHS Greater Glasgow and Clyde. At the top, it says "Getting the right care this winter is as easy as ABC" with the NHS logo. Below this are three columns: 'A' for "Ask yourself" (Do I need to go out? For information on treating minor illnesses and injuries from home, go to NHS inform or download the NHS 24 App.), 'B' for "Be aware" (There is help on your doorstep. Your local GP, pharmacy or optician offer a range of services.), and 'C' for "Call 111" (If it's urgent, or you're unsure, call NHS 24 on 111. They'll get you the care you need.). At the bottom, it says "Unless it's an emergency think ABC before visiting A&E. For more information: www.nhsggc.scot/rcrp" and includes a QR code.

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on [website](#)