

Core brief

Daily update

(15 June 2023, 1.20pm)

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Message from Estates and Facilities – Car parking at the QEUH and RHC

Our Estates and Facilities team has been engaging with staff across our sites to identify hot spots for prohibited parking and ensure that where necessary, action is taken swiftly.

We appreciate that parking is at a premium in some areas of the QEUH/RHC campus, especially during peak times and we would like to thank those staff who have been supporting Estates and Facilities colleagues for your patience and for reporting instances of inappropriate parking.

As you will be aware, we have been experiencing vehicles parking in pedestrian areas, on dropped kerbs, in bus stops and other non-designated parking areas across the campus. We have also had reports of vehicles parking illegally in bays designated for blue badge holders and in areas which have caused access issues for emergency vehicles. These issues are particularly prevalent on the QEUH/RHC campus and are leading to vehicles being damaged, causing risks to pedestrians as well as drivers, and difficulties for people



with mobility issues as many lowered pavements are blocked. Due to pavements being blocked and cars being blocked in, there is a real risk of accidents, so please ensure you consider the safety of others and your own vehicle when parking on-site.

We will, in the coming days and weeks be reminding members of the public about the importance of parking in designated areas only, but we would also like to ensure that all staff, including those of you who work between the QEUH/RHC and other sites have access to information about parking areas that have been designated for you. A map of parking areas is [available here](#) and we would like to remind you to visit our [website](#) for more information about how to apply for a parking permit, access to pool cars, shuttle bus services and other helpful information.

Please remember that any vehicles parked in other than a marked parking bay, in the correctly designated parking area, may be issued with an Unauthorised Parking Notice from Group Nexus attendants or, for certain locations, a Parking Ticket from Glasgow City Council parking enforcement officers.

Please consider your colleagues and park responsibly.

iMatter 2023 – every voice matters

Did You Know? Based on feedback from last year's iMatter survey about the importance of wellbeing, we continue to review and improve the range of wellbeing offers available to all staff. You can find out more on [HR Connect](#), including more information about our new [Peer Support Network](#), rolling out across the organisation.

iMatter is your opportunity to provide feedback on your experience as an employee with NHS Greater Glasgow and Clyde. **Cohort One and Two** have now concluded, **and Three** is still live. Please see below for details and timescales, and visit our [HR Connect](#) page for more details.

The survey data is administered by an independent company which means your responses are anonymous and individual feedback received is **not** shared with anyone in NHSGGC. Look out for your questionnaire link coming through and if you have any questions about responding, please contact your line manager.

Please share your views, and help to continuously build a better workplace.

Cohort One	Cohort Two	Cohort Three
Aggregated response rate 73% ** Action planning underway**	Current response rate 54% **Awaiting paper copy input**	Current response rate 29% **1.5 weeks to go**
Chief Executives Office Acute SMT Human Resources & Organisational Development Corporate Communications and Public Engagement Public Health Specialist Children's Services Oral Health East Dunbartonshire HSCP Finance – Payroll Services only	Women & Children's South Sector Board Nurse Directorate West Dunbartonshire HSCP Diagnostics Regional Services eHealth North Sector	Estates and Facilities Renfrewshire HSCP Finance Clyde Sector Board Medical Directorate Board Admin Inverclyde HSCP Out of Hours East Renfrewshire HSCP Area Partnership Forum – JOC team *Glasgow City HSCP – started 12 June

Autumn/Winter 2022/23 Flu and COVID-19 Vaccination Programme Staff Survey

We are conducting this survey so we can better understand the choices staff make around vaccination and how we can improve communication, information about the vaccines.

All staff are invited to participate. We are keen to find out about your experience of the recent flu and COVID-19 vaccination programmes regardless of whether you were vaccinated or not.

It will only take 10 minutes to complete this short survey:
<https://link.webpolsurveys.com/S/8A1BFA7C0B4D29F6>

The survey closes on 30 June. Thank you for taking the time to complete the survey.

Men's 10K – Glasgow

A men's 10K race will take place in Glasgow on Sunday 18 June. As a result there will be road closures and diversions across Glasgow City Centre.

More information is available from [Glasgow City Council](#).

Reporting salaries correctly

If you complete SSTS or eESS, or are a manager responsible for staff salaries, then we want your help in ensuring that staff are paid correctly and on time.

A simple way to do this is by making sure that all leave, absence, overtime and changes to pay are recorded and authorised on time and accurately through the appropriate systems in advance of payroll deadlines.

For payroll deadlines and FAQ's visit [StaffNet](#). For information or support on particular transactions or queries you can contact the relevant teams at:

Team or Service	Example of Queries or Support	Contact Details
eESS	Recording changes to location, band, hours, termination of employment, etc.	HR Portal - NHS GGC HR (service-now.com)
HR Support & Advice Unit	Annual leave, maternity leave, terms & conditions of service, etc.	HR Portal - NHS GGC HR (service-now.com)
SSTS	Recording shifts, absence, overtime etc.	ssts.team@ggc.scot.nhs.uk
Central Bank	Shifts worked, annual leave requests etc.	staff.bank@ggc.scot.nhs.uk
Payroll	Other payments, payroll guidance, etc.	GGCPayrollQueries@ggc.scot.nhs.uk
Expenses	New claimants, insurance certificates, etc.	eExpenses@ggc.scot.nhs.uk

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

It is important to share Core Brief with colleagues who do not have access to a computer.

A full archive of printable PDFs are available on [website](#)