

Core brief

Daily update

(19 October 2023, 12.30pm)

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NHSGGC Protocol for managing visits

NHS Greater Glasgow and Clyde regularly receives requests from individuals external to the organisation to visit our premises and services for publicity purposes and to mark official openings.

As a public sector organisation we engage with politicians on a regular basis. We receive regular requests to visit our services as we are accountable for activities undertaken within our organisation.

The purpose of the NHSGGC Protocol for Managing Visits is to provide clear guidance on the arrangements for managing and approving visits to NHSGGC premises.

If you wish to arrange a visit to your service or if you receive a request from a VIP visitor to visit NHSGGC premises, including via charity organisations, you must notify Corporate Communications as soon as the request is received, view our [Protocol for Managing Visits](#) for more information and contact details.

Success Register

The Success Register is a way to recognise your colleagues across NHSGGC by sharing, nominating or highlighting instances of excellence, best practice or innovation.

Launched on 29 August, the Success Register is currently standing at 96 Colleague Recognition Certificates requested by staff and 20 people Sharing Success examples from across Greater Glasgow and Clyde.

We'd love you to get involved by sharing your achievements and examples of success, simply visit: [The Success Register](#) (remember to click follow – top right hand corner - to get notified of all the latest updates).

Reporting salaries correctly

If you complete SSTS or eESS, or are a manager responsible for staff salaries, then we want your help in ensuring that staff are paid correctly and on time.

A simple way to do this is by making sure that all leave, absence, overtime and changes to pay are recorded and authorised on time and accurately through the appropriate systems in advance of payroll deadlines.

For payroll deadlines and FAQ's visit [StaffNet](#). For information or support on particular transactions or queries you can contact the relevant teams at:

Team or Service	Example of Queries or Support	Contact Details
eESS	Recording changes to location, band, hours, termination of employment, etc.	HR Portal - NHS GGC HR (service-now.com)
HR Support & Advice Unit	Annual leave, maternity leave, terms & conditions of service, etc.	HR Portal - NHS GGC HR (service-now.com)
SSTS	Recording shifts, absence, overtime etc.	ssts.team@ggc.scot.nhs.uk
Central Bank	Shifts worked, annual leave requests etc.	staff.bank@ggc.scot.nhs.uk
Payroll	Other payments, payroll guidance, etc.	GGCPayrollQueries@ggc.scot.nhs.uk
Expenses	New claimants, insurance certificates, etc.	eExpenses@ggc.scot.nhs.uk

Erskine Bridge roadworks

Amey, on behalf of Transport Scotland, will be carrying out essential maintenance and improvement works on the A898 and associated slip roads and structures at Erskine Bridge.

The works are scheduled to take place under an overnight closure of the southbound A898 and the A726 off slip road between 8.00pm on Thursday 26 October and 6.00am on Friday 27 October 2023, followed by a full weekend closure of the southbound A898 and the A726 off slip road between 8.00pm on Friday 27 October and 6.00am on Monday 30 October 2023.

More information is available from [Amey](#).

Remember, for all your latest news stories, visit our new Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)

If something isn't right, let's talk about...
Whistleblowing



Whistleblowing

This is a way you can formally raise concerns about an issue that is in the public interest, such as patient safety or suspected malpractice.

You can find out more information about the whistleblowing

process by visiting National Whistleblowing Standards | INWO (spsso.org.uk).

To submit a formal whistleblowing concern, please email ggc.whistleblowing@ggc.scot.nhs.uk.



Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

It is important to share Core Brief with colleagues who do not have access to a computer.

A full archive of printable PDFs are available on [website](#)