Daily update
(2 February 2023, 1.30pm)

Topics in this Core Brief:
- Time to Talk Day – 2 February 2023
- Excellence Awards
- Reporting salaries correctly

Time to Talk Day – 2 February 2023

Time to Talk is the nation's biggest annual conversation about Mental Health. It provides us all with the opportunity to check-in with colleagues, friends and employees about their mental health.

It also gives us the opportunity to highlight the resources available to support colleagues including: peer supporters, our z-cards, access to free apps and above all the opportunity to talk.

Just click on the following link: https://timetotalkday.co.uk/, and if you are regularly on MS Teams then you could use the above background.

Excellence Awards

There is just over a week left to get your entries in to the NHSGGC Excellence Awards.

You can nominate any member or team of staff that you feel have made a special difference to their patients, colleagues or improved our ways of working.

Each and every day our staff deliver outstanding patient care and go that extra mile to ensure our patients and their families receive the optimum in patient care - and we really want you to tell us about them!

Remember, we are not just looking to celebrate the tremendous efforts of our staff, we are also looking for services that staff have moulded to patients' needs or projects that have transformed the way they work.

This year's categories are: Better Care; Better Health; Better Value; Better Workplace: Global Citizenship; Nursing; and Volunteer.

To nominate visit, www.nhsggc.scot/excellenceawards. The closing date for entries is Sunday 12 February 2023.

Reporting salaries correctly

If you complete SSTS or eESS, or are a manager responsible for staff salaries, then we want your help in ensuring that staff are paid correctly and on time.

A simple way to do this is by making sure that all leave, absence, overtime and changes to pay are recorded and authorised on time and accurately through the appropriate systems in advance of payroll deadlines.

For payroll deadlines and FAQ's visit StaffNet. For information or support on particular transactions or queries you can contact the relevant teams at:

Team or Service	Example of Queries or Support	Contact Details
eESS	Recording changes to location, band, hours, termination of employment, etc.	HR Portal - NHS GGC HR (service-now.com)
HR Support & Advice Unit	Annual leave, maternity leave, terms & conditions of service, etc.	HR Portal - NHS GGC HR (service-now.com)
SSTS	Recording shifts, absence, overtime etc.	ssts.team@ggc.scot.nhs.uk
Central Bank	Shifts worked, annual leave requests etc.	staff.bank@ggc.scot.nhs.uk
Payroll	Other payments, payroll guidance, etc.	GGCPayrollQueries@ggc.scot.nhs.uk
Expenses	New claimants, insurance certificates, etc.	eExpenses@ggc.scot.nhs.uk

Staff are reminded to make sure their personal contact details are up to date on eESS.