

# Core brief

**Daily update**  
**(23 October 2020, 12.30pm)**

Topics in this Core Brief:

- Managing COVID Positive Staff and Staff Contacts
- People's Choice Award

## MANAGING COVID POSITIVE STAFF AND STAFF CONTACTS

With the numbers of COVID-19 cases and admissions rising, it is vital that staff respond quickly to any personal symptoms that could be linked to the virus. The following flowchart is a reminder of the protocol that should be followed when a staff member presents with a positive test result.

Member of staff notifies manager  
of a positive result

Manager confirms with staff member

- The date when symptoms started **or** the date of positive test if asymptomatic.
- Did they have close contact with other staff members/colleagues when not wearing PPE.

**for staff who are symptomatic it is the period of 48 hours before the onset of symptoms and up to 7 days after**

**or**

**for staff who are asymptomatic it is the period of 48 hours from the date of the positive test result and up to 7 days after**

**Close contact definition is:**

A person who has had face-to face contact (within one metre), with someone who has tested positive for COVID-19, including:

- Being coughed on
- Having a face-to-face conversation within one metre for more than one minute
- Skin to skin physical contact, or
- Contact within one metre for one minute or longer without face to face contact (i.e sitting side by side or back to back)
- A person who has been within 2 meters of someone who has tested positive for COVID-19 for more than 15 minutes
- A person who has travelled in a small vehicle (i.e. car sharing)



Any staff member who has been identified or **identifies themselves** as a close contact should be notified and sent home **immediately** to isolate while awaiting further assessment and advice by Occupational Health.



Manager to commence the contact tracing process as per Occupational Health Guidance above & complete the [contact tracing form for managers](#) and email the completed contact tracing list to [occupational.health@ggc.scot.nhs.uk](mailto:occupational.health@ggc.scot.nhs.uk)

## People's Choice Award

This year, the Scottish Health Awards have introduced a People's Choice Award to recognise the extraordinary work of NHS Scotland staff, social care staff and carers in responding to the COVID-19 pandemic.

NHSGGC has two members of staff in the final seven and it's up to the public to vote for the winner.

Dr Pauline Grose, Consultant in Acute Medicine, Glasgow Royal Infirmary has been nominated for her incredible dedication and selflessness in setting up and leading a COVID-19 high dependency unit in GRI during the first wave of COVID-19. The unit that Pauline helped set up treated more patients with non-invasive ventilation than the rest of the country combined.

Dr Mun Woo, Associate Specialist, Renal Unit, Inverclyde Royal Hospital, realised how vulnerable the 60 patients were who came to IRH for dialysis three times a week. When there was a COVID outbreak among her patients, she led the way in rapidly setting up vital measures to limit the spread of the disease among patients and staff.

You can vote now and help your colleagues become the People Choice!

Voting closes 6 November at 5pm and can be done online at [www.scottishhealthawards.com](http://www.scottishhealthawards.com) or by calling 0800 031 9104.

## Social distancing is everyone's responsibility

Stick to the allowed occupancy when using lifts -  
check the information displayed beside the lift.



Do it, encourage it. Don't spread the virus at work or home

Please keep up-to-date with the latest guidance on our dedicated web pages at: [www.nhsggc.org.uk/covid19](http://www.nhsggc.org.uk/covid19). If you have any questions about the current situation please check the [FAQs](#) first. If you have any further questions, please email: [staff.covid19@ggc.scot.nhs.uk](mailto:staff.covid19@ggc.scot.nhs.uk)

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

It is important to share Core Brief with colleagues who do not have access to a computer.  
A full archive of printable PDFs are available on [StaffNet](#)