

# Core brief

## Daily update

(24 October 2024, 12.45pm)

Topics in this Core Brief:

- Price revision at catering outlets
- Invitation to NHS Greater Glasgow and Clyde's Annual Review 2023/24
- Information Asset Register
- To Absent Friends Week (1 - 7 Nov 2024)
- Health Literacy Month

## Price revision at catering outlets

We have made the difficult decision to increase prices at Aroma Cafes in all our hospitals, as well as the first floor restaurant at the QEUH, from Monday 4 November.

Price at the cafes have remained unchanged for five years, and we have made every effort to avoid the increase this time round. However, due to the effect of inflation and other cost increases, we have been left with no choice but to introduce a realistic price uplift to cover operational costs.

Rather than passing on a uniform increase, we have looked closely at all our products and instead will introduce a variable update in pricing, in a way that is most appropriate for each product. This means that for some products prices will continue to be held, or there will be a minimal uplift.

While we appreciate that there is no good time to increase prices, we hope that you understand the need for this change, and we would like to reassure you that our pricing structure will continue to represent good value compared with other food and beverage outlets in our hospitals, and elsewhere in our communities.

If you have any questions or concerns about the price increase, please contact [jayne.jones2@nhs.scot](mailto:jayne.jones2@nhs.scot) and we will do our best to help.

Please note this price revision does not apply to independent providers within our hospitals.

## Invitation to NHS Greater Glasgow and Clyde's Annual Review 2023/24

On behalf of Neil Gray MSP, Cabinet Secretary for Health and Social Care, and the Board of NHS Greater Glasgow and Clyde, I would like to invite you to our forthcoming Annual Review.

The Review will be held on Monday, 25 November 2024 from 3.35pm to 4.35pm in the Lecture Theatre at the Teaching and Learning Centre, on the Queen Elizabeth University Hospital Campus site.

The purpose of the event is to hold the NHS Board to account for our delivery against the Annual Delivery Plan 2023/24. The event will be opened by the Cabinet Secretary, and this will be followed by a short presentation by myself, the Chief Executive, and the senior team highlighting some of our major achievements and challenges during 2023/24. This will be followed by a Question and Answer (Q&A) session from members of the audience. Individuals unable to attend can still submit questions in advance, and if not selected on the day, a written response will be received.

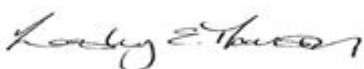
If you would like to attend the Annual Review and or put forward a question to be answered as above, please click below (The reception desk for the event will open at 2.30pm with refreshments available at this time) **no later** than Wednesday 20 November 2024. Please note that, due to limited capacity at the venue, places will be allocated on a first-come, first-served basis.

[Register for Annual Review](#)

A confirmation containing full directions to the venue will be sent to all those who [register](#).

I hope that you will be able to attend this important event and look forward to seeing you at the Teaching and Learning Centre.

Yours sincerely



Dr Lesley Thomson KC  
Chair  
NHS Greater Glasgow and Clyde

## Information Asset Register

The Information Asset Register is a central register which holds details of all the Board's information. It helps us understand what information we hold, where the information is held, the risk applied to the information, who has access to the information and allows measures to be put in place to reduce any potential risks in holding the information.

The Board's information systems and the information we hold are important corporate assets and it is essential we take all necessary steps to ensure these are appropriately managed, up-to-date and maintained to ensure they are available to support the operation of the organisation.

The Board has a legal obligation to have an Information Asset Register in place and this must be kept accurate and up-to-date.

Staff are reminded of their responsibilities to ensure that any assets currently held on the register are reviewed and updated on a regular basis. The Information Governance (IG) Team will contact you and advise you when your assets are due to be reviewed. Please also be aware that all new databases or storage of information must also be registered on the Information Asset Register. Guidance documents relating to the Information Asset Register can be found on the IG Knowledge Hub, visit: [Information Governance Guidance & FAQ's \(sharepoint.com\)](#) and the IG Team can be contacted for any queries or training relating to the Information Asset Register or any other IG matters at [ggc.data.protection@nhs.scot](mailto:ggc.data.protection@nhs.scot)

## To Absent Friends Week (1 - 7 Nov 2024)

To Absent Friends is a national week which promotes reflection, remembrance and celebration of the lives of people who have died. We have events happening across the NHSGGC area to give staff a chance to take part in the festival.

All staff are invited to spend some time in any of our Sanctuaries where there will be opportunities to reflect, share stories and mark our remembering. The R&R Hub at the RAH and the dining room at IRH will also have spaces for staff to come together, and there will be opportunities for some nature walks at the Leverndale campus. For more information you can visit the [Spiritual Care Sharepoint](#).

There are online events happening as well – click on the name of the event to register.

- Seasons of Change ([link for the 4 Nov](#), [link for the 8 Nov](#)) will be taking place on 4 and 8 November, 12.00noon-1.30pm. This is an informal, contemplative

session to help people reflect on loss, grief and bereavement. The session will play on a continuous loop on MS Teams, restarting every 30 minutes.

- [Having Conversations That Matter](#), 5 November, 2.00pm-3.30pm. This workshop provides participants with an opportunity to think about what's important to them and those around them. It is important you have access to a microphone, camera and somewhere you feel safe to contribute.
- [Remembering and Celebrating Those We Have Cared For](#), 6 November, 6.30pm-7.30pm. Many of our patients may die whilst in our care, and whether we have known them for hours or years, this can have a large impact on our emotions. We will be discussing some ways we can mark their deaths, and the impact they had on us.

To find out more about the festival, and other local events, visit the [Festival Website](#). You can also email [ggc.HomeFirst@nhs.scot](mailto:ggc.HomeFirst@nhs.scot) with any questions.

## Health Literacy Month

We're continuing our promotion of Health Literacy Month with another staff story, this time from Carol Duguid, Community Rehab Occupational Therapist in East Renfrewshire.



Check out our [interview with Carol](#) to understand how simple techniques like Chunk and Check and Teach Back can improve patient understanding.

We're also pleased to announce a fresh set of Health Literacy training sessions, which are [available to book now](#).

**Remember, for all your latest news stories, visit the Staffnet Hub:**  
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)

\*\*\*Staff are reminded to make sure their [personal contact details are up to date on eESS](#).\*\*\*

It is important to share Core Brief with colleagues who do not have access to a computer.  
A full archive of printable PDFs are available on [website](#)