

Core brief

Daily update

(5 January 2023, 10.30am)

Topics in this Core Brief:

- Reminder to complete death certificates
- Reporting salaries correctly
- RMT Industrial Action

Reminder to complete death certificates

Staff are reminded the accurate completion of a death certificate and IDL should take place as quickly as possible for a deceased patient. This will ensure the deceased can be moved to the mortuary in a timely manner.

This will also assist the deceased family as well as contributing to the internal movement to help create capacity.

[Click here for more information.](#)

Reporting salaries correctly

If you complete SSTS or eESS, or are a manager responsible for staff salaries, then we want your help in ensuring that staff are paid correctly and on time.

A simple way to do this is by making sure that all leave, absence, overtime and changes to pay are recorded and authorised on time and accurately through the appropriate systems in advance of payroll deadlines.

For payroll deadlines and FAQ's visit [StaffNet](#). For information or support on particular transactions or queries you can contact the relevant teams at:

Team or Service	Example of Queries or Support	Contact Details
eESS	Recording changes to location, band, hours, termination of employment, etc.	HR Portal - NHS GGC HR (service-now.com)
HR Support & Advice Unit	Annual leave, maternity leave, terms & conditions of service, etc.	HR Portal - NHS GGC HR (service-now.com)
SSTS	Recording shifts, absence, overtime etc.	ssts.team@ggc.scot.nhs.uk

Central Bank	Shifts worked, annual leave requests etc.	staff.bank@ggc.scot.nhs.uk
Payroll	Other payments, payroll guidance, etc.	GGCPayrollQueries@ggc.scot.nhs.uk
Expenses	New claimants, insurance certificates, etc.	eExpenses@ggc.scot.nhs.uk

RMT Industrial Action

The RMT has announced further national strike action across the UK railway network in a dispute with Network Rail and other train operating companies. This means RMT members will be taking part in strike action on 6-7 January.

The planned strikes on these days will cause disruption to ScotRail services, as Network Rail signallers and maintenance staff, who are in safety-critical roles, will be on strike. In addition, there is likely to be a residual impact on the days following the industrial action as Network Rail staff return to work and carry out safety critical checks. More information on the services that will operate is available from [ScotRail](https://www.scotrail.co.uk). If you have any concerns about travelling to work during the strikes, please speak with your line manager to discuss your situation.

For up-to-date information on roadworks and transport news, visit our [website](#).

NHSGGC Excellence Awards

NHS Greater Glasgow and Clyde

Nominate your NHS Hero

The Excellence Awards celebrate innovation and the outstanding difference made by our staff who go that extra mile for their patients.

Get your entries in!

To nominate, visit: www.nhsggc.scot/excellenceawards
Closing date for nominations is 12 February 2023

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

Are your contact details up-to-date? [Click here](#) to check