**Email Subject:**

R&I Ref XXXXXXXXX **Protocol No** **XXXXXXXXXXX** Amendment X – date and category

Dear Dr X,

**R&I Ref**: XXXXXXXXX    **Ethics Ref**: XX/XXXXX/XX

**Investigator and site(s)**: Dr X

**Project Title**: A Phase II, Single Arm, Single Agent, Multicentre, Study….

**Protocol Number: XXXXXXXXXXX**

**Amendment:** Amendment X – date and category

**Sponsor**:

I am pleased to inform you that R&I have reviewed the above study's Amendment X (dated) and can confirm that Management Approval is still valid for this study.

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| Document | Version | Date |
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<snapshot of approved document list from ethics letter can be inserted here>

I wish you every success with this research project.

Yours sincerely,

Research and Innovation Department

cc. Sponsor, CRO, Regulatory Administrator, R&I Finance, study nurse/coordinator etc