

NHS Greater Glasgow and Clyde	Paper No. 24/82
Meeting:	NHSGGC Board Meeting
Meeting Date:	25 June 2024
Title:	Board Member Responsibilities - Update
Sponsoring Director:	Dr Lesley Thomson KC, Chair
Report Author:	Ms Elaine Vanhegan, Director of Corporate Services and Governance

1. Purpose

The purpose of this paper is to provide an update on Board Members proposed allocation to Standing Committees and Integration Joint Boards (IJBs) from 1 July 2024 and seek Board approval.

2. Executive Summary

The following details describe the proposed Non-Executive Board membership of the Board's Standing Committees and the six local IJBs. Of note, at this stage one Executive Board member will also support an Integration Joint Board.

To ensure flexibility and reduce the burden of commitments, membership of the core Standing Committees has been cut to 6 with a quorate number of 3. Acknowledging this, it will be important that Board members intimate apologies early to ensure appropriate cover.

Six newly appointed Non-Executive Board members commence their tenure with NHSGGC on 1 July 2024. All appointments have been approved by the Cabinet Secretary with the Scottish Government announcing these on Thursday 20 June. In addition, a new Local Authority member from Inverclyde will also join the Board replacing Martin McCluskey. Cabinet Secretary approval is awaited. New Non-Executive Board Members:

- Brian Auld – New Whistleblowing Champion
- Elizabeth Cairns
- Martin Cawley
- Catherine Cooney
- Lesley McDonald

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- Karen Turner

The Board previously approved a revision to Committee Chairs and IJB Leads at the April Board meeting. Appendix 1 details proposed Standing Committee and IJB membership effective from 1 July 2024. In terms of Vice Chairs, it is proposed that Committee Chairs discuss this with Non-Executive members to agree an appropriate Vice Chair for the respective Committees.

At the April Board meeting, it was noted that proposals would be presented in June for the establishment of an Equality, Diversity and Inclusion Committee. This will now be considered later in the year.

As Board members will be aware, the Cabinet Secretary has approved that Margaret Kerr will assume the role of Interim Vice Chair for a period of six months. Ms Kerr will not fulfil the complete remit of a Vice Chair but it is important that such an arrangements is in place ensuring robust governance.

Arrangements for filling vacant Board Champion roles and finalising Pharmacy Practices Committee membership remains outstanding.

3. Recommendations

The Board is asked to:

- Approve the updated version of Board Member responsibilities at Appendix 1.
- Approve the appointment of Margaret Kerr as Interim Vice Chair for a 6 month period, acknowledging Cabinet Secretary approval has been given.

4. Response Required

This paper is presented for **approval**.

5. Impact Assessment

The impact of this paper on NHSGGC's corporate aims, approach to equality and diversity and environmental impact are assessed as follows:

- | | |
|------------------------|-------------------------------|
| • Better Health | <u>Positive</u> impact |
| • Better Care | <u>Positive</u> impact |
| • Better Value | <u>Positive</u> impact |
| • Better Workplace | <u>Positive</u> impact |
| • Equality & Diversity | <u>Positive</u> impact |
| • Environment | <u>Positive</u> impact |

6. Engagement & Communications

The content of this paper was considered by the Chair, the Director of Corporate Services and Governance and individual Board Members.

7. Governance Route

This paper is presented to the Board as the approving body.

8. Date Prepared & Issued

Date prepared: 18 June 2024

Date Issued: 21 June 2024

NHS Greater Glasgow and Clyde
Active Governance Programme

Board Members' Responsibilities from 1 July 2024

Board Members	Appointment	Board Standing Committees							Endowments Management Committee	Integration Joint Boards					
		Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire	Glasgow City	Inverclyde	Renfrewshire	West Dunbartonshire
Dr Lesley Thomson KC	From 01/12/23 To 30/11/27	Ex-officio							Ex-officio						
Mrs Jane Grant	Chief Executive	Ex-officio													
Dr Jennifer Armstrong	Medical Director		1	1 LX	1										
Dr Emilia Crighton	Director of Public Health				1	1 LX					1				
Professor Angela Wallace	Nurse Director		1	1	1										
Mr Colin Neil	Director of Finance	1 LX	1	1	1 LX				1 LX						
Other Director			1 COO (LX) 1 DHRD		2 IJBCOs	2 IJBCOs	1 DHRD (LX)	1 DHRD (LX) 1 IJBCO							
Ms Ann Cameron-Burns	From 01/01/22 To 31/12/25				1			1	1						
Professor Iain McInnes	From 01/04/21 To 31/03/25			1											
Dr Lesley Rousselet	From 01/07/21 To 30/06/25		1	1											
Cllr Jacqueline Cameron (Ren)	From 21/06/22 To 30/04/27	1				1									
Cllr Chris Cunningham (GC)	From 08/06/22 To 30/04/27		1		1										
Cllr Colette McDiarmid (ED)	From 08/06/22 To 30/04/27		1					1							
Cllr Michelle McGinty (WD)	From 08/06/22 To 30/04/27							1	1						
Cllr Katie Pragnell (ER)	From 04/07/22 To 30/04/27			1					1						
TBC (Inv)															
Ms Mehvish Ashraf	From 09/01/23 To 08/01/27				1			1							
Mr Brian Auld	From 01/07/24 To 30/06/28	1						1		1 L					
Ms Elizabeth Cairns	From 01/07/24 To 30/06/28					1			1		1				1
Mr Martin Cawley	From 01/07/24 To 30/06/28				1				1 C		1				
Ms Cath Cooney	From 01/07/24 To 30/06/28			1						1	1			1	
Ms Dianne Foy	From 01/07/22 To 30/06/26			1		1				1	1				
Mr David Gould	From 01/02/22 To 31/01/26		1 C		1						1	1 L			
Mr Graham Haddock	From 01/05/23 To 30/04/27		1			1					1				
Ms Margaret Kerr	From 01/04/19 To 31/03/27	1			1 C			1 C	1					1 L	
Ms Lesley McDonald	From 01/07/24 To 30/06/28				1										1
Dr Rebecca Metcalfe	From 01/09/23 To 31/08/27	1	1									1			
Ms Ketki Miles	From 01/06/20 To 31/05/28				1			1	1 L						
Dr Paul Ryan	From 01/06/21 To 31/05/25			1 C	1			1			1 L	1			
Ms Karen Turner	From 01/07/24 To 30/06/28					1		1				1		1	
Mr Charles Vincent	From 01/02/20 To 31/01/28	1			1	1 C					1				
Ms Michelle Wailes	From 01/06/21 To 31/05/25	1 C			1				1						1 L
Total Non Executive Board Members	25	6	6	6	11	6	4	7¹	5	3	4	7	4	3	3
Total Membership including Executive Board Members and Chair	31	7	13	10	19	11	7	11	7	3	4	8	4	3²	3
	No of Meetings	5	6	4	6	4	2	4	4	6	6	6	6	6	7
	Quorum	3	3	3	4	3	3	3	3						

¹ Staff Governance Committee has 7 members as it has 2 Co-Chairs.

² 4th member for Renfrewshire HSCP to be confirmed

Board	Frequency	Board Standing Committees							Endowments Management Committee	Integration Joint Boards					
		Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire	Glasgow City	Inverclyde	Renfrewshire	West Dunbartonshire
Frequency	Bi-Monthly				09/04/2024	16/04/2024									
Board Members Required	31		07/05/2024					21/05/2024	14/05/2024		15/05/2024	13/05/2024			
Quorum	10	04/06/2024 18/06/2024		04/06/2024	11/06/2024			27/06/2024		27/06/2024	26/06/2024	26/06/2024	24/06/2024	28/06/2024	25/06/2024
Chair/NHS Lead	Dr Lesley Thomson KC		09/07/2024 (cancelled)					16/07/2024 (cancelled)							
Vice Chair	Ms Margaret Kerr (Interim)				06/08/2024			13/08/2024	20/08/2024		14/08/2024				20/08/2024
Membership	As above	17/09/2024	10/09/2024	17/09/2024						18/09/2024	25/09/2024	25/09/2024	09/09/2024 (TBC)	25/09/2024	24/09/2024
2024/25 Board Dates	30/04/2024				08/10/2024	22/10/2024									
	25/06/2024*		12/11/2024					19/11/2024	05/11/2024	14/11/2024	20/11/2024	27/11/2024	18/11/2024 (TBC)	22/11/2024	
	27/08/2024	03/12/2024		03/12/2024	10/12/2024										17/12/2024
	29/10/2024*		14/01/2025				21/01/2025			23/01/2025		22/01/2025	27/01/2025 (TBC)	24/01/2025	
	17/12/2024				11/02/2025			18/02/2025	04/02/2025						18/02/2024
	25/02/2025*	18/03/2025	11/03/2025	04/03/2025				TBC		20/03/2025		19/03/2025	24/03/2025 (TBC)	21/03/2025	28/03/2024
* And Endowments Management Committee Board of Trustees*		** A meeting of the Trustees shall be deemed to have been held when a quorum of at least one third of the Trustees are present, of whom at least 2 of those present are non-executive members of the Health Board													
2024/25 Board Briefing Dates	28/05/2024	Other Attendees							Key			Board Champions			
	30/07/2024 (all day session)	DOF		DOF	HHI	DHRD	DHRD	C = Chair	DHRD = Director of Human Resources and Organisational Development	Mental Health	Vacant				
	24/09/2024	DHRD		CO Acute	2 CPHM			CC = Co Chair	DEF = Director of Estates and Facilities	Staff Health Strategy	Ms Ann Cameron-Burns				
	26/11/2024 (all day session)	CO Acute		DEF	2 IJBCOs			VC = Vice Chair	DCPE = Director of Communications and Public Engagement	Organ Donation	Vacant				
	28/01/2025	DEF		DHRD	GCPH Director			L = Lead	CO Acute = Chief Officer Acute	Environment & Sustainability	Ms Wailes				
	25/03/2025 (all day session)				Health Scotland			LX = Lead Executive	IJB CO = IJB Chief Officer	Whistleblowing	Mr Brian Auld				
								CE = Chief Executive	HHI = Head of Health Improvement	Equality & Diversity (Disability)	Vacant				
								MD = Medical Director	CPHM = Consultant in Public Health Medicine	Equality & Diversity (BAME)	Vacant				
								ND = Nurse Director		Equality & Diversity (LGBTQ+)	Ms Miles				
								DOF = Director of Finance		NHS Charities (RHC)	Vacant				
								DPH = Director of Public Health		NHS Charities (Beaton WoSCC)	Vacant				
										Veterans	Vacant				