

NHS Greater Glasgow and Clyde	Paper No. 24/134
Meeting:	NHSGGC Board Meeting
Meeting Date:	29 October 2024
Title:	Board Member Responsibilities - Update
Sponsoring Director:	Dr Lesley Thomson KC, Chair
Report Author:	Ms Sandra Bustillo, Director of Communications and Public Engagement

1. Purpose

The purpose of this paper is to provide an update on Board Membership and seek Board approval.

2. Executive Summary

Glasgow City IJB

As highlighted at the August Board meeting, we confirmed that Ms Dianne Foy had been replaced by Mrs Jane Grant, NHSGGC Chief Executive, on the Glasgow City IJB. This was a temporary measure to ensure consistency and parity of voting members during a period of challenge and change.

The Chair subsequently agreed that Mrs Grant would withdraw from Glasgow City IJB membership from 30th September 2024, meaning that there is now a vacancy on the IJB. Work is underway to fill the vacancy.

Committee Vice Chair

Following approval at the Standing Committees, the below highlights the agreed Vice Chair appointments.

Committee	Chair	Vice Chair
Acute Services	David Gould	Graham Haddock
Audit and Risk	Michelle Wailes	Margaret Kerr
Clinical and Care Governance	Paul Ryan	Cath Cooney

BOARD OFFICIAL

Committee	Chair	Vice Chair
Finance Planning and Performance	Margaret Kerr	Paul Ryan
Population Health and Wellbeing	Charles Vincent	TBC
Remuneration	Margaret Kerr	Ketki Miles
Staff Governance	Ann Cameron Burns/Ketki Miles	N/A

Champion

The benefits of a Board Champion include the provision of independence and advocacy on a subject matter, acting as a sponsor of an area of interest. Arrangements for filling vacant Board Champion roles are in progress; however, the following have been confirmed.

- Organ Donation – David Gould
- NHS Charities (RHC) – Graham Haddock
- Equality and Diversity (Disability) – Dianne Foy
- Veterans – Julie Murray and Anne MacPherson

It is important for Board Members to note that all Members will be expected to attend Veterans Events, if asked and available, to demonstrate the Board's commitment to the Armed Forces Covenant.

Medical Director

Dr Scott Davidson has now commenced in post as Medical Director replacing Dr Jennifer Armstrong.

3. Recommendations

The Board is asked to:

- Approve the updated version of Board Member responsibilities at Appendix 1.

4. Response Required

This paper is presented for **approval**.

5. Impact Assessment

The impact of this paper on NHSGGC's corporate aims, approach to equality and diversity and environmental impact are assessed as follows:

- **Better Health** **Positive impact**
- **Better Care** **Positive impact**
- **Better Value** **Positive impact**
- **Better Workplace** **Positive impact**
- **Equality & Diversity** **Positive impact**
- **Environment** **Positive impact**

6. Engagement & Communications

The content of this paper was considered by the Chair, the Director of Corporate Services and Governance and individual Board Members.

7. Governance Route

This paper is presented to the Board as the approving body.

8. Date Prepared & Issued

Date prepared: 16 October 2024

Date issued: 22 October 2024

NHS Greater Glasgow and Clyde
Active Governance Programme

Board Members' Responsibilities from 1 November 2024																
Board Members	Appointment		Board Standing Committees							Endowments Management Committee	Integration Joint Boards					
			Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire	Glasgow City ²	Inverclyde	Renfrewshire	West Dunbartonshire
Dr Lesley Thomson KC	From 01/12/23	To 30/11/27	1	1	1	1	1	1	1	1						
Mrs Jane Grant	Chief Executive		1	1	1	1	1	1	1							
Dr Emilia Crighton	Director of Public Health					1		1 LX				1				
Dr Scott Davidson	Medical Director			1	1 LX	1										
Mr Colin Neil	Director of Finance		1 LX	1		1 LX			1 LX					1		
Professor Angela Wallace	Nurse Director			1	1	1										
Other Director				1 COO (LX) 1 DHRD		2 IJBCOs	2 IJBCOs	1 DHRD (LX)	1 DHRD (LX) 1 IJBCO							
Ms Ann Cameron-Burns	From 01/01/22	To 31/12/25				1			1	1 CC						
Professor Iain McInnes	From 01/04/21	To 31/03/25			1											
Dr Lesley Rousselet	From 01/07/21	To 30/06/25		1	1											
Cllr Jacqueline Cameron (Ren)	From 21/06/22	To 30/04/27	1					1								
Cllr Chris Cunningham (GC)	From 08/06/22	To 30/04/27		1		1										
Cllr Colette McDiarmid (ED)	From 08/06/22	To 30/04/27		1						1						
Cllr Michelle McGinty (WD)	From 08/06/22	To 30/04/27								1						
Cllr Katie Pragnell (ER)	From 04/07/22	To 30/04/27			1					1						
Cllr Robert Moran (INV)	From 28/07/24	To 30/06/28						1		1						
Ms Mehvish Ashraf	From 09/01/23	To 08/01/27				1				1						
Mr Brian Auld	From 01/07/24	To 30/06/28	1							1						
Ms Elizabeth Cairns	From 01/07/24	To 30/06/28						1							1	
Mr Martin Cawley	From 01/07/24	To 30/06/28				1			1 C							
Ms Cath Cooney	From 01/07/24	To 30/06/28			1 VC									1		
Ms Dianne Foy	From 01/07/22	To 30/06/26			1											
Mr David Gould	From 01/02/22	To 31/01/26		1 C		1						1	1 L			
Mr Graham Haddock	From 01/05/23	To 30/04/27		1 VC	1 VC			1				1			1	
Ms Margaret Kerr	From 01/04/19	To 31/03/27	1 VC			1 C			1 C					1 L		
Ms Lesley McDonald	From 01/07/24	To 30/06/28				1									1	
Dr Rebecca Metcalfe	From 01/09/23	To 31/08/27	1	1									1			
Ms Katki Miles	From 01/06/20	To 31/05/28				1			1 VC	1 CC						
Dr Paul Ryan	From 01/06/21	To 31/05/25			1 C	1 VC				1			1			
Ms Karen Turner	From 01/07/24	To 30/06/28					1		1					1		
Mr Charles Vincent	From 01/02/20	To 31/01/28	1			1	1 C					1				
Ms Michelle Wales	From 01/06/21	To 31/05/25	1 C			1				1					1 L	
Total Non Executive Board Members		25	6	6	6	11	7	4	8	6	3	4	6	4	3	3
Total Membership including Executive Board Members and Chair		31	9	13	10	19	12	7	12	8	3	4	8	4	4	3
	No of Meetings		5	6	4	6	4	2	4	4	6	6	6	6	6	7
	Quorum		3	3	3	4	3	3	3	3						

¹ Staff Governance Committee has 8 members as it has 2 Co-Chairs.
² There is one vacancy in Glasgow City IJB

Board	Frequency	Board Standing Committees							Endowments Management Committee	Integration Joint Boards					
		Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire	Glasgow City	Inverclyde	Renfrewshire	West Dunbartonshire
Frequency	Bi-Monthly				09/04/2024	16/04/2024									
Board Members Required	31		07/05/2024					21/05/2024	14/05/2024		15/05/2024	13/05/2024			
Quorum	10	04/06/2024 18/06/2024		04/06/2024	11/06/2024			25/07/2024		27/06/2024	26/06/2024	26/06/2024	24/06/2024	28/06/2024	27/06/2024
Chair/NHS Lead	Dr Lesley Thomson KC		09/07/2024 (cancelled)			16/07/2024 (cancelled)									
Vice Chair	Ms Margaret Kerr (Interim)				06/08/2024			13/08/2024	20/08/2024		14/08/2024	28/08/2024			20/08/2024
Membership	As above	17/09/2024	10/09/2024	03/09/2024						18/09/2024	25/09/2024	25/09/2024	09/09/2024	25/09/2024	24/09/2024
2024/25 Board Dates	30/04/2024				08/10/2024	22/10/2024									
	25/06/2024*		12/11/2024					19/11/2024	05/11/2024	14/11/2024	20/11/2024	27/11/2024	18/11/2024		19/11/2024
	27/08/2024	03/12/2024		03/12/2024	10/12/2024									13/12/2024	
	29/10/2024*		14/01/2025			21/01/2025				23/01/2025	29/01/2025	22/01/2025	27/01/2025	24/01/2025	28/01/2025
	17/12/2024				11/02/2025			10/02/2025	04/02/2025						
	25/02/2025*	18/03/2025	11/03/2025	04/03/2025						20/03/2025	26/03/2025	19/03/2025	24/03/2025	21/03/2025	28/03/2025

** A meeting of the Trustees shall be deemed to have been held when a quorum of at least one third of the Trustees are present, of whom at least 2 of those present are non-executive members of the Health Board

2024/25 Board Briefing Dates	Other Attendees							Key	Board Champions
	DOF	DHROD	CO Acute	DEF	DHROD	HHI	DHROD		
28/05/2024									
30/07/2024 (all day session)									
24/09/2024									
26/11/2024 (all day session)									
28/01/2025									
25/03/2025 (all day session)									

Key
 C = Chair
 CC = Co Chair
 VC = Vice Chair
 L = Lead
 LX = Lead Executive
 CE = Chief Executive
 MD = Medical Director
 ND = Nurse Director
 DOF = Director of Finance
 DPH = Director of Public Health
 DHROD = Director of Human Resources and Organisational Development
 DEF = Director of Estates and Facilities
 DCPE = Director of Communications and Public Engagement
 CO Acute = Chief Officer Acute
 IJB CO = IJB Chief Officer
 HHI = Head of Health Improvement
 CPHM = Consultant in Public Health Medicine

Board Champions
 Mental Health
 Staff Health Strategy
 Organ Donation
 Environment & Sustainability
 Whistleblowing
 Equality & Diversity (Disability)
 Equality & Diversity (BAME)
 Equality & Diversity (LGBTQ+)
 NHS Charities (RHC)
 NHS Charities (Beatson WoSCC)
 Veterans
 Vacant
 Ms Cameron-Burns
 Mr Gould
 Ms Wales
 Mr Auld
 Ms Foy
 Ms Ashraf
 Ms Miles
 Mr Haddock
 Vacant
 Ms Murray/Mrs MacPherson