

NHS Greater Glasgow and Clyde	Paper No. 24/134
Meeting:	NHSGGC Board Meeting
Meeting Date:	29 October 2024
Title:	Board Member Responsibilities - Update
Sponsoring Director:	Dr Lesley Thomson KC, Chair
Report Author:	Ms Sandra Bustillo, Director of Communications and Public Engagement

1. Purpose

The purpose of this paper is to provide an update on Board Membership and seek Board approval.

2. Executive Summary

Glasgow City IJB

As highlighted at the August Board meeting, we confirmed that Ms Dianne Foy had been replaced by Mrs Jane Grant, NHSGGC Chief Executive, on the Glasgow City IJB. This was a temporary measure to ensure consistency and parity of voting members during a period of challenge and change.

The Chair subsequently agreed that Mrs Grant would withdraw from Glasgow City IJB membership from 30th September 2024, meaning that there is now a vacancy on the IJB. Work is underway to fill the vacancy.

Committee Vice Chair

Following approval at the Standing Committees, the below highlights the agreed Vice Chair appointments.

Committee	Chair	Vice Chair
Acute Services	David Gould	Graham Haddock
Audit and Risk	Michelle Wailes	Margaret Kerr
Clinical and Care Governance	Paul Ryan	Cath Cooney

BOARD OFFICIAL

Committee	Chair	Vice Chair
Finance Planning and Performance	Margaret Kerr	Paul Ryan
Population Health and Wellbeing	Charles Vincent	TBC
Remuneration	Margaret Kerr	Ketki Miles
Staff Governance	Ann Cameron Burns/Ketki Miles	N/A

Champion

The benefits of a Board Champion include the provision of independence and advocacy on a subject matter, acting as a sponsor of an area of interest. Arrangements for filling vacant Board Champion roles are in progress; however, the following have been confirmed.

- Organ Donation – David Gould
- NHS Charities (RHC) – Graham Haddock
- Equality and Diversity (Disability) – Dianne Foy
- Veterans – Julie Murray and Anne MacPherson

It is important for Board Members to note that all Members will be expected to attend Veterans Events, if asked and available, to demonstrate the Board's commitment to the Armed Forces Covenant.

Medical Director

Dr Scott Davidson has now commenced in post as Medical Director replacing Dr Jennifer Armstrong.

3. Recommendations

The Board is asked to:

- Approve the updated version of Board Member responsibilities at Appendix 1.

4. Response Required

This paper is presented for **approval**.

5. Impact Assessment

The impact of this paper on NHSGGC's corporate aims, approach to equality and diversity and environmental impact are assessed as follows:

- | | |
|------------------------|-------------------------------|
| • Better Health | <u>Positive</u> impact |
| • Better Care | <u>Positive</u> impact |
| • Better Value | <u>Positive</u> impact |
| • Better Workplace | <u>Positive</u> impact |
| • Equality & Diversity | <u>Positive</u> impact |
| • Environment | <u>Positive</u> impact |

6. Engagement & Communications

The content of this paper was considered by the Chair, the Director of Corporate Services and Governance and individual Board Members.

7. Governance Route

This paper is presented to the Board as the approving body.

8. Date Prepared & Issued

Date prepared: 16 October 2024

Date issued: 22 October 2024

NHS Greater Glasgow and Clyde
Active Governance Programme

Board Members' Responsibilities from 1 November 2024																		
Board Members			Appointment		Board Standing Committees							Endowments Management Committee	Integration Joint Boards					
					Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire	Glasgow City ²	Inverclyde	Renfrewshire	West Dunbartonshire
Dr Lesley Thomson KC			From 01/12/23 To 30/11/27		1	1	1	1	1	1	1	1						
Mrs Jane Grant			Chief Executive		1	1	1	1	1	1	1							
Dr Emilia Crighton			Director of Public Health					1	1 LX						1			
Dr Scott Davidson			Medical Director			1	1 LX	1										
Mr Colin Neil			Director of Finance		1 LX	1		1 LX				1 LX					1	
Professor Angela Wallace			Nurse Director			1	1	1										
Other Director						1 COO (LX) 1 DHROD		2 UBCOs	2 UBCOs	1 DHROD (LX)	1 DHROD (LX) 1 UBCO							
Ms Ann Cameron-Burns			From 01/01/22 To 31/12/25					1		1	1 CC	1						
Professor Iain McInnes			From 01/04/21 To 31/03/25				1											
Dr Lesley Rousselet			From 01/07/21 To 30/06/25			1	1											
Cllr Jacqueline Cameron (Ren)			From 21/06/22 To 30/04/27		1				1									
Cllr Chris Cunningham (GC)			From 08/06/22 To 30/04/27			1		1										
Cllr Colette McDiarmid (ED)			From 08/06/22 To 30/04/27			1					1							
Cllr Michelle McGinty (WD)			From 08/06/22 To 30/04/27								1	1						
Cllr Katie Pragnell (ER)			From 04/07/22 To 30/04/27				1					1						
Cllr Robert Moran (INV)			From 28/07/24 To 30/06/28						1		1	1						
Ms Mehvish Ashraf			From 09/01/23 To 08/01/27					1			1							
Mr Brian Auld			From 01/07/24 To 30/06/28		1						1							
Ms Elizabeth Cairns			From 01/07/24 To 30/06/28						1				1					1
Mr Martin Cawley			From 01/07/24 To 30/06/28					1				1 C						
Ms Cath Cooney			From 01/07/24 To 30/06/28				1 VC										1	
Ms Dianne Foy			From 01/07/22 To 30/06/26				1		1									
Mr David Gould			From 01/02/22 To 31/01/26			1 C		1							1	1 L		
Mr Graham Haddock			From 01/05/23 To 30/04/27			1 VC			1						1			
Ms Margaret Kerr			From 01/04/19 To 31/03/27		1 VC			1 C		1 C		1					1 L	
Ms Lesley McDonald			From 01/07/24 To 30/06/28					1										
Dr Rebecca Metcalfe			From 01/09/23 To 31/08/27		1	1										1		1
Ms Ketki Miles			From 01/06/20 To 31/05/28					1		1 VC	1 CC							
Dr Paul Ryan			From 01/06/21 To 31/05/25				1 C	1 VC			1				1 L	1		
Ms Karen Turner			From 01/07/24 To 30/06/28						1	1						1	1	
Mr Charles Vincent			From 01/02/20 To 31/01/28		1			1	1 C						1			
Ms Michelle Wailes			From 01/06/21 To 31/05/25		1 C			1				1						1 L
Total Non Executive Board Members			25		6	6	6	11	7	4	8	6	3	4	6	4	3	3
Total Membership including Executive Board Members and Chair			31		9	13	10	19	12	7	12	8	3	4	8	4	4	3
			No of Meetings		5	6	4	6	4	2	4	4	6	6	6	6	6	7
			Quorum		3	3	3	4	3	3	3	3						
¹ Staff Governance Committee has 8 members as it has 2 Co-Chairs. ² There is one vacancy in Glasgow City UB																		

Board			Board Standing Committees							Endowments Management Committee	Integration Joint Boards												
			Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire	Glasgow City	Inverclyde	Renfrewshire	West Dunbartonshire							
Frequency	Bi-Monthly					09/04/2024	16/04/2024																
Board Members Required	31			07/05/2024					21/05/2024	14/05/2024			15/05/2024	13/05/2024									
Quorum	10		04/06/2024 18/06/2024		04/06/2024	11/06/2024		25/07/2024			27/06/2024	26/06/2024	26/06/2024	24/06/2024	28/06/2024	27/06/2024							
Chair/NHS Lead	Dr Lesley Thomson KC			09/07/2024 (cancelled)			16/07/2024 (cancelled)																
Vice Chair	Ms Margaret Kerr (Interim)					06/08/2024			13/08/2024	20/08/2024		14/08/2024	28/08/2024			20/08/2024							
Membership	As above		17/09/2024	10/09/2024	03/09/2024						18/09/2024	25/09/2024	25/09/2024	09/09/2024	25/09/2024	24/09/2024							
2024/25 Board Dates	30/04/2024					08/10/2024	22/10/2024																
	25/06/2024*			12/11/2024					19/11/2024	05/11/2024	14/11/2024	20/11/2024	27/11/2024	18/11/2024		19/11/2024							
	27/08/2024		03/12/2024		03/12/2024	10/12/2024									13/12/2024								
	29/10/2024*			14/01/2025			21/01/2025				23/01/2025	29/01/2025	22/01/2025	27/01/2025	24/01/2025	28/01/2025							
	17/12/2024					11/02/2025		10/02/2025	18/02/2025	04/02/2025													
	25/02/2025*		18/03/2025	11/03/2025	04/03/2025						20/03/2025	26/03/2025	19/03/2025	24/03/2025	21/03/2025	28/03/2025							
	* And Endowments Management Committee Board of Trustees**		** A meeting of the Trustees shall be deemed to have been held when a quorum of at least one third of the Trustees are present, of whom at least 2 of those present are non-executive members of the Health Board																				
2024/25 Board Briefing Dates			Other Attendees							Key		Board Champions											
			DOF			DOF	HHI	DHROD	DHROD	C = Chair CC = Co Chair VC = Vice Chair L = Lead LX = Lead Executive CE = Chief Executive MD = Medical Director ND = Nurse Director DOF = Director of Finance DPH = Director of Public Health		DHROD = Director of Human Resources and Organisational Development DEF = Director of Estates and Facilities DCPE = Director of Communications and Public Engagement CO Acute = Chief Officer Acute UB CO = UB Chief Officer HHI = Head of Health Improvement CPHM = Consultant in Public Health Medicine				Mental Health Staff Health Strategy Organ Donation Environment & Sustainability Whistleblowing Equality & Diversity (Disability) Equality & Diversity (BAME) Equality & Diversity (LGBTQ+) NHS Charities (RHC) NHS Charities (Beatson WoSCC) Veterans				Vacant Ms Cameron-Burns Mr Gould Ms Wailes Mr Auld Ms Foy Ms Ashraf Ms Miles Mr Haddock Vacant Ms Murray/Mrs MacPherson			
Standing Committee Chairs			28/10/24 - 1.00 pm 10/12/24 - 12.30 pm 11/02/25 - 12.30 pm																				
UB Leads Network			16/09/2024 - 3.30 pm 16/12/2024 - 1.30 pm 10/03/2025 - 2.00 pm																				

Updated on 23 October 2024