

Standing Committee Chairs Board Report

NHS Greater Glasgow & Clyde	Paper No. 22/95
Paper Title	Standing Committee Chairs Board Report
Meeting:	Board Meeting
Date of Meeting:	20 December 2022
Purpose of Paper:	For Assurance
Classification:	Board Official
Name of Reporting Committee	Area Clinical Forum
Date of Reporting Committee	08 December 2022
Committee Chairperson	Dr Lesley Rousselet

1. Purpose of Paper:

The purpose of this paper is to inform the NHS Board on key items of discussion at NHS GGC Area Clinical Forum.

2. Recommendation:

The Board is asked to note the key items of discussion at the recent meeting of the Area Clinical Forum on Thursday 8th December 2022 as set out below and seek further assurance as required.

3. Key Items of Discussion noting purpose; Assurance/Approval/Awareness.

3.1 Covid-19 Update

- Verbal update provided for Awareness
- The Forum noted that there were 284 inpatients that had tested positive for Covid within 28 days, along with 4 patients in ITU.

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- The Forum were assured that work was underway with the Winter Plan to ensure additionality and improvement work.

3.2 Industrial Action

- Verbal update for awareness
- The Forum noted the CEO and Director of HR sit on the Scottish Terms and Conditions Committee.
- The Forum were advised that the offer of 5% salary increase was rejected; a counter offer has been made which also considered non-pay related items and was being considered.
- The Forum were assured that the Board was in a state of preparedness, and that guidance had been issued to managers regarding business continuity plans.

3.3 Communications Strategy Update

- Presentation provided for awareness.
- The Forum were advised of the collaborative approach to messaging with the Scottish Government.
- The Forum were advised of the updates on Near Me consultations, alongside changes to discharge times which were being communicated across the service as well as universities.
- The Forum were assured that work was also ongoing in demonstrating the workload and demand of Primary Care colleagues.

3.4 ED Survey Results

- Presentation provided for Awareness.
- The Forum were advised that the survey took place across 10-19th October and focussed on patients who had been discharged from ED.
- The Forum noted that GGC was the first Board to trial the text based survey and level of response had been good.
- The Forum were advised that this was the first tranche of data and further work would be ongoing to establish areas of focus.

3.5 Executive Update on Ongoing Board Business

- Verbal update for awareness.
- The Forum noted the ongoing pressure on the system as a result of delayed discharges and were assured that work was underway between Acute and Partnerships to ensure patients were appropriately placed.
- The Forum were advised that there had been a Board Seminar on Moving Forward Together and the Financial Position which was well received.

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4. Brief Update from Each Advisory Committee on Salient Business Points and Minutes to note

- The Forum noted the system wide pressures being faced.
- The Forum noted de-registration of patients from dental practices and the potential impact that this would have.
- The Forum noted the extension of the ANMC membership and recruitment to Vice Chair remained ongoing.
- The Forum acknowledged that there were a lack of trainee places for Clinical HCS in Scotland, which will result in workforce gaps in GGC.

ACF (M) 22/05
Minutes 60 – 73

NHS GREATER GLASGOW AND CLYDE

**Minutes of the Meeting of the
Area Clinical Forum
Held on Thursday 13 October 2022 at 2pm
Via Microsoft Teams and the Boardroom**

PRESENT

Ms Julie Tomlinson (in the Chair)

Dr Anita Belbin	Mr Ian Millar
Dr Jane Burns	Ms Laura Sweeney
Dr Ruth Hamilton	

IN ATTENDANCE

Mrs Jane Grant	Chief Executive
Professor Angela Wallace	Executive Director of Nursing
Dr Emilia Crighton	Interim Director of Public Health
Dr Lucy Gamble	Consultant Clinical Psychologist
Dr Ron Alexander	Consultant Urologist
Ms Carol Harvey	Senior Business and Delivery Manager
Ms Kate Rocks	Chief Officer, Inverclyde HSCP
Ms Helen Little	Physiotherapy Manager Partnerships
Ms Fiona MacKay	Director of Planning
Mr Steven Munce	Workforce Planning and Analytics Manager
Ms Fiona Smith	Director of Allied Health Professions
Ms Kim Donald	Board Secretary (Minutes)

			ACTION BY
60.	WELCOME AND APOLOGIES		
	<p>The Chair welcomed those present to the meeting of the Area Clinical Forum, chaired remotely via MS Teams. The Chair also welcomed guests Professor Angela Wallace, Dr Emilia Crighton, Dr Ron Alexander, Mr Steven Munce and Ms Fiona MacKay.</p> <p>Apologies for absence were intimated on behalf of Dr Lesley Rousselet, Dr Alastair Taylor, Mrs Anne MacPherson, Dr Simon Kidd, Ms Gail Caldwell, Ms Elaine Love and Dr Jennifer Armstrong.</p>		

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	<u>NOTED</u>		
61.	DECLARATIONS OF INTEREST		
	The Chair invited members to declare any interests in any of the items being discussed. There were no declarations made.		
	<u>NOTED</u>		
62.	MINUTES OF PREVIOUS MEETING – 9 JUNE 2022		
	The Forum considered the minute of the Area Clinical Forum meeting of 11 August 2022 [ACF (M) 22/04].		
	The Forum was content to approve the minutes as an accurate record.		
	<u>APPROVED</u>		
63.	MATTERS ARISING		
a)	<u>ROLLING ACTION LIST</u>		
	The Forum considered the Rolling Action List (RAL) and the following updates were provided:		
	<u>No 53a – Healthcare Scientist Professional Lead</u> Professor Wallace highlighted that the feedback from the ACF had been noted and an amended job description had been advertised. It was agreed that the action would be noted as 'ongoing' until the post had been filled.		Secretary
	<u>APPROVED</u>		
64.	COVID-19 UPDATE		
	The Chair invited Mrs Grant, Chief Executive, to provide a verbal update on the current position with Acute Services.		
	Mrs Grant noted that as of 13 th October 2022 there were 238 Covid positive inpatients, with 3 in ITU. There were also 270 staff absences recorded as being Covid related.		
	Mrs Grant highlighted that there was a revised date for delivery for the winter vaccination programme and the new target date		

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	<p>was 5th December 2022, which the Board are on track to meet. Mrs Grant acknowledged that there had been challenges around staffing with regards to the vaccination centres, however, the position had improved.</p> <p>In response to a query regarding whether the Covid-19 update remained on the agenda or should become a 'business as usual' update, the Forum agreed that the update should remain a separate agenda item and will be reviewed again at the December meeting.</p> <p><u>NOTED</u></p>		
65.	EXECUTIVE UPDATE ON ONGOING BOARD BUSINESS		
	<p>The Chair invited Mrs Grant, Chief Executive, to provide a verbal update on ongoing Board Business</p> <p>Mrs Grant highlighted that winter planning was underway and a robust plan was in place. Work was ongoing with regards to delayed discharges, and Professor Wallace is leading on this alongside the Chief Officers across the HSCPs.</p> <p>Mrs Grant noted that the Board are anticipating oral hearings from the Public Inquiry in June 2023.</p> <p>Mrs Grant acknowledged the challenges around the financial position of the health board, alongside winter pressures, and that the focus remains on supporting staff. Mrs Grant noted that a large number of newly qualified nurses had now started in post, and she was hopeful this would make a positive difference to the nursing cohort across the Board.</p> <p>The Forum was content to note the update.</p> <p><u>NOTED</u></p>		
66.	ANNUAL DELIVERY PLAN UPDATE		
	<p>The Chair invited Ms Fiona MacKay, Director of Planning, to share her presentation regarding the Annual Delivery Plan Update.</p>		

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	<p>Ms McKay highlighted that the plan covered a 12 month period from April 2022 to March 2023, and was submitted to the Scottish Government at the end of July 2022.</p> <p>The commissioning letter identified the following priorities:</p> <ul style="list-style-type: none"> ○ Staff Wellbeing ○ Workforce recruitment and retention ○ Recovery and protection of planned care ○ Urgent and unscheduled care ○ Supporting social care ○ Sustainability and value <p>Ms MacKay assured the Forum that the development of the ADP was an inclusive process, noting the importance of bringing together the various plans across the Board to ensure a cohesive approach. The focus remained on maintaining cancer services, as well as maximising of the Flow Navigation to reduce pressures at the front door. Communication and signposting was also a focus to ensure patients were seen by the right people.</p> <p>Ms MacKay highlighted that the plan is monitored</p> <p>Ms MacKay also acknowledged the financial pressures across the system, noting that the plan is aligned to the NHSGGC Finance Improvement Plan and strategic priorities.</p> <p>The plan will be reviewed quarterly by the Scottish Government, alongside monthly monitoring at the Senior Executive Group (SEG); any issues classed as ‘at risk’ are flagged and discussed with the Senior Management Team.</p> <p>Ms MacKay noted that the ADP would be used as a basis to develop our Winter Plan. The Forum asked for a copy of full ADP to be shared for their information.</p> <p>The Forum was content to note the update.</p> <p><u>NOTED</u></p>	Secretary
67.	WORKFORCE PLANNING UPDATE	
	<p>The Chair invited Mr Steven Munce, Workforce and Analytics Manager, to share his presentation regarding Workforce Planning.</p> <p>Mr Munce highlighted that this was the first three year plan that had been developed. He noted that there were local groups</p>	

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	<p>across the sectors, chaired by a Head of HR, and the local plans developed within these groups fed into the Board Plan.</p> <p>Mr Munce assured the Forum that there was partnership representation across the groups, and the plan was linked to the National Workforce Strategy.</p> <p>Feedback received from the Health Workforce Directorate has been positive, and there has been recognition on the considerable work that has been undertaken across the organisation in pulling the plan together.</p> <p>Mr Munce highlighted that the action plan remains in development, and there is scope to increase AHP activity within the plan noting the strategies are underpinned by the 4 pillars of practice by NES.</p> <p>Mr Munce acknowledged the staffing pressures faced by the Health Board and discussed the importance of supporting and nurturing our workforce.</p> <p>The Forum were assured that there was comprehensive engagement and that the plan was developed in partnership, which was recognised in the feedback received from the Scottish Government.</p> <p>Mr Munce confirmed that the plan will be published on the NHSGGC website at the end of October 2022. In the meantime a copy of the Workforce Plan would be shared with the Forum.</p> <p>The Forum was content to note the update.</p> <p><u>NOTED</u></p>	Secretary
68.	PUBLIC PROTECTION FORUM UPDATE	
	<p>The Chair invited Dr Emilia Crighton to present the paper regarding the Public Protection Forum Update.</p> <p>Dr Crighton highlighted the following updates:-</p> <p>Gender Based Violence Update</p> <ul style="list-style-type: none"> • Joint working with Glasgow City HSCP will result in an audit of Sensitive Routine Enquiry within Community Services; 	

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	<ul style="list-style-type: none"> • Sexual Entertainment Venues must be licensed as such by the 24/9/22 <p>ADP Update</p> <ul style="list-style-type: none"> • In NHSGGC there were 427 drug-related deaths, a decrease of 3.8% on 2020. • At 5/7/22 there were 6 ongoing SAE reviews commissioned via ADRS; 9 ongoing SAE reviews commissioned and led by other services (ADRS input); 3 closed ADRS SAE. <p>Public Protection Service Update</p> <ul style="list-style-type: none"> • Inquiry into young child’s death in 2015 began on 11th July 2022 and all witnesses have now given their evidence. The CPFS has initiated the FAI with a particular focus on how NHSGGC has learned from the case. • Public Protection SAER guidance now includes a Datix review process for child and adult protection concerns submitted via Datix. <p>Child Protection</p> <ul style="list-style-type: none"> • A significant case review (SCR) was commissioned by the South Ayrshire Child Protection Committee in late 2020 into a child who had died in November 2017. • Following publication of report there has been discussion between Chief Medical Officer, Scottish Government medical advisors and Medical Director of NHS Ayrshire and Arran. It is anticipated that there will be new guidance developed to inform all doctors in Scotland on child protection training requirements and links with appraisal. <p>The Forum was content to note the update.</p> <p><u>NOTED</u></p>	
69.	NATIONAL AREA CLINICAL FORUM CHAIRS GROUP UPDATE	
	<p>The Chair informed the Forum that the September 2022 ACF Chairs Group National Meeting had a limited agenda due to the changes in social security payments.</p> <p>The key message was that a health care professional can deem a patient as having a progressive disease and sign off security payment on this basis. A patient with a disability can have a</p>	

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	<p>health care, or social work, professional assist with the application. The Forum acknowledged that there was very little awareness across the professions; the Chair highlighted that the Minister of Social Security was willing to attend local committees to discuss.</p> <p>The Forum was content to note the update.</p> <p><u>NOTED</u></p>	
70.	<p>BRIEF UPDATE FROM EACH ADVISORY COMMITTEE ON SALIENT BUSINESS POINTS AND MINUTES TO NOTE</p>	
	<p>The Chair asked each Advisory Committee Chair to provide a brief update.</p> <p><u>Area Medical Committee</u></p> <p>Dr Alexander noted the pressures on unscheduled and emergency care, highlighting the main problem seems to be with the flow and the impact of delayed discharges. There are also concerns regarding GP sustainability due to changes to available funding from the Scottish Government. It was noted that there was a marked impact on the Primary Care Improvement Pathway, as well as the recruitment and retention of GP colleagues.</p> <p><u>Area AHP & Healthcare Scientists Committee</u></p> <p>No update was provided.</p> <p><u>Area Optometric Committee</u></p> <p>Ms Sweeney highlighted issues with accessing SCI Gateway – there had been a recent update which caused a loss of service. There was no prior communication of the update, meaning that the service has had to find a work around to access data.</p> <p><u>Area Dental Committee</u></p> <p>No update was provided.</p> <p><u>Area Psychology Committee</u></p> <p>Dr Gamble noted that the services that expanded during pandemic were now struggling with accommodation.</p>	

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	<p>It was acknowledged that the psychological, and wider, services were stretched and work was ongoing with regards to the digital delivery of psychological therapy.</p> <p>Dr Gamble highlighted that the mindfulness app was predominantly used by patients in Glasgow, but there were strong clusters noted internationally.</p> <p><u>Area Nursing and Midwifery Committee</u></p> <p>Ms Tomlinson noted that the last Committee was deferred. The ANMC is also recruiting a new Vice Chair and an update on the successful candidate will be provided at the December ACF.</p> <p><u>Area Pharmaceutical Committee</u></p> <p>Mr Millar highlighted the Moving Pharmacy Forward Strategy, where the service are looking at building relationships between the profession and the navigation centres. There is a small project looking at discharge medication for patients leaving hospital to minimise impact on delayed discharges. Mr Millar assured the Forum that the flu vaccinations were going ahead with no issues.</p> <p>The Forum was content to note the updates.</p> <p><u>NOTED</u></p>		
71.	ANNUAL CYCLE OF BUSINESS		
	<p>The Chair invited Ms Kim Donald, NHSGGC Board Secretary, to share the Annual Cycle of Business update.</p> <p>Ms Donald noted that the standing committees should review their ACOBs regularly, and there is work ongoing with other committees to ensure the ACOBs are reviewed and approved on a regular basis.</p> <p>The Forum agreed this was a useful exercise and approved the current ACOB.</p> <p><u>APPROVED</u></p>		
72.	CLOSING REMARKS AND KEY MESSAGES FOR THE BOARD		

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	The Chair acknowledged the hard work going on across the system thanked the members and guests for attending and closed the meeting.		
	<u>NOTED</u>		
73.	DATE AND TIME OF NEXT SCHEDULED MEETING		
	The next meeting would be held on 8 December 2022 at 2pm, via MS Teams and the Boardroom.		

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