

# Procurement Annual Report April 2023 – March 2024

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Date Approved:	3 <sup>rd</sup> October 2024

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#### 1. Introduction

The Procurement Reform (Scotland) Act requires public sector contracting authorities with regulated procurement activity of £5 million or more per annum to have prepared a Procurement Stategy, and to publish an Annual Procurement Report each financial year. I am pleased to approve and publish the NHS Greater Glasgow and Clyde's report for financial year 2023/24

This report covers a third-party supplier spend for the period of almost £887m. There were 91 regulated procurements awarded in this period with a life time contract value of over £524m, securing best value for Board spend, whilst obtaining financial and non-financial savings; through a commitment to maintaining high quality patient focused care by delivering sustainable and affordable clinical services with the capacity and capability to deliver modern healthcare with the flexibility to adapt to future requirements, through a positive approach to Fair Work and sustainability outcomes, including Community Benefits.

This report gives recognition of the impact that procurement policy and practice has on the Boards main objectives; Better Care, Better Health, Better Value, Better Workplace and can show the positive impact on performance and success.

More infomration on how Procurement activity is organised and undertaken within the Board is available on our external website:

https://www.nhsggc.scot/about-us/procurement/

**Chris Sanderson Head of Procurement** 

#### 2. Overview

# **Purpose of this Report**

NHS Greater Glasgow and Clyde (the Board) provides a comprehensive range of healthcare services principally to 1.3 million people in the Health Board area and also hosts a range of regional and national services. The Board purchases goods and services from a broad range of suppliers in support of these activities. As a public body this procurement activity must be carried-out in accordance with the prevailing legislation including the Procurement Reform (Scotland) Act 2014 and the Public Contracts (Scotland) Regulations 2015 and the Board's Standing Financial Instructions.

The Procurement Reform (Scotland) Act requires the Board to publish an Annual Procurement report covering content prescibed by the Act and additional guidance from Scottish Ministers.

# **Procurement Strategy**

In 2023/24 the Board had an annual trade spend with third party suppliers of approximately £887m. This expenditure is committed on behalf of the Board via the following five lead procuring departments.

Board Lead	Delegated Area of Responsibility
Pharmacy Services	All medicines
Property & Capital Planning	All major building projects
Operational Estates	Minor building and building repair projects*
eHealth	All IT projects, software, hardware and desktop. Innovation projects / partnerships
Procurement	Medical / Surgical Products, Medical / Imaging Equipment and associated maintenance, Estates, Facilities, Corporate (HSCP, Public Health and other corporate requirements) and all other 'in- scope' non-pay expenditure

<sup>\*</sup> The Estates & Facilities Commodity Team within the Procurement Department procure over-arching framework contracts to be utilised by the Operational Estates Team

These departments provide a comprehensive procurement and logistics service for all Health Board functions. This includes strategic sourcing and advice to improve effectiveness and value for money on all expenditure for goods, services and works. The departments have responsibility for procurement requirements for all Board areas

including Corporate, Acute and Health & Social Care Partnerships, operating within the context of the Board's published Procurement Strategy<sup>1</sup>.

# 3. Summary of Regulated Procurements Completed

The Board has awarded 91 regulated procurements with a lifetime value of over £524m during the period 1st April 2023 – 31st March 2024. All Procurements were carried out in line with the Board's Procurement Strategy.

Appendix 1 provides a detailed list of all regulated contract award notices published throughout the financial year 2023-24

# 4. Community Benefits Summary

The Board considers Community Benefits in all local tendering activity. An assessment is carried out to decide whether a scored or non-scored Community Benefits question is relevant and proportionate to the contract.

Our local tendering procedures were ensure that we reference by way of a hyperlink, the NHS Scotland Community Benefit Gateway: <a href="www.nss.nhs.scot/procurement-and-logistics/sustainability-information-for-suppliers/access-our-community-benefit-gateway">www.nss.nhs.scot/procurement-and-logistics/sustainability-information-for-suppliers/access-our-community-benefit-gateway</a>

The Public Health team update the gateway with the public health priorities for the GGC area. Aligned to those priorities, third sector organisations can state their needs in terms of work they are doing to improve public health outcomes. By linking all of this up through the gateway, suppliers who are bidding for a Health Board contract can now tailor their Community Benefit offering more closely to the local population needs, rather than generic offerings if they wish to do so. As a result of this development, Procurement and Public Health work closely together on the Gateway activity.

Community Benefits that have been achieved through Procurement activity within the are as follows:

# **Glasgow North East Hub Health Centre project**

To support the priority groups and meet the aims and targets of the project, the project team developed and delivered the following programmes:

- Education Programme: A work-based learning programme for pupil's developed with Glasgow Kelvin College and Skills Development Scotland.
- Construction Work Academy: A work academy to support rehabilitating offenders and people with addictions back into employment.

<sup>&</sup>lt;sup>1</sup> https://www.nhsggc.scot/download/procurement-strategy-2022-2025/

- Wellbeing Programme: Working with the NHS to support the health and wellbeing of the staff working across the project.
- Community & Volunteering Programme: Supporting the local community and delivering hWS's Helping Hands Project.
- SME Development Programme: Ensuring the local business community are supported and gain access to opportunities across the project.

Overall, the end result was the achievement of over £12m of social and local economic value against almost 50 distinct pieces of activity ranging from employment of local people and other value adding activities

# **QEUH Rectification Works Programme**

This project has a capital spend profile of over £12m and involves a number of contractors. Through this process, the project team have sought to deliver community benefits alongside the various works contracts through employment and skills / training opportunities. The table below shows a summary of progress to date

Employment	Target	Achieved (to date)
New Entrants	1	4
Indirect New Entrants	2	In progress
Graduates	1	1
Apprentice Starts	4	12
Existing Apprentices	3	4
Apprenticeship completions	1	2

Skills and Training	Target	Achieved (to date)
Work placements (min 5 days) 16-19 years	1	4
Work placements (min 5 days) Pre-employment	2	In progress
Graduates	1	1
Apprentice Starts	4	12
Existing Apprentices	3	4
Apprenticeship completions	1	2

Environmental	Target	Achieved (to date)
Recycled Waste (% of Project Value)	70%	86%
Reduced Waste to Landfill (% of re-use of inert material)	90%	86%
Carbon Reduction	12%	In progress

Community / Third Sector Enhancements	Target	Achieved (to date)
Community Benefits e.g. Number of events, staff	3	12
volunteering, charity support		

# 5. Supported Business Summary

A supported business is defined in the Public Contacts (Scotland) Regulations as an economic operator whose main aim is the social and professional integration of disabled or disadvantaged persons and where at least 30% of the employees of the economic operator are disabled or disadvantaged persons. Furthermore, the Regulations allow the Board to directly award a contract to such economic operators without a competitive process.

Spend with Supported Business is summarised in the table below

Supplier	Spend
Haven (Sub-contract)*	£85,283
LAMH Recycle Limited	£1,280
Matrix Fife	£1,056
CCL North**	£0
Total	£87,619

<sup>\*</sup> There is a sub-contract clause in the National Procurement contract for NHS Staff Uniform which requires the awarded supplier to sub-contract 15% of the activity to a supported business, which in this case is Haven. The total in the table above represents 15% of the Board's spend with the national uniform supplier

In addition to what has been set out, the Procurement team continue to work with stakeholders within the Board to seek opportunities to use Supported Businesses where practical and will continue to do this as part of the over-arching Procurement and Sustainability strategy under the sub-workstream of societal benefit of Procurement.

# 6. Future Regulated Procurements Summary

Section 18(2) of the Procurement Reform (Scotland) Act 2014 requires that we include a summary of the regulated procurements the authority expects to commence in the next two financial years. This is shown in the attached Appendix 2.

<sup>\*\*</sup> CCL North were awarded a contract with NHS GG&C in late-2019 through a tender process to recycle end of life IT equipment. The contract is shown as having a nil value as it does not incur any cost to the Board as the business model is based on generation of income through re-purposing components. CCL North are based in North Ayrshire and have a staff count of 31 of whom 14 are from disabled and disadvantaged backgrounds. CCL are working to introduce an Apprentice Training Programme specifically for their industry and anticipate recruiting at least 10 new apprentices into their business over the next 3 years.

# 7. Financial Sustainability & Value

## **Overall Approach to Sustainability & Value**

In Q1 of 2023/24 we re-prioritised resources within the Procurement Department and were able to appoint a Senior Project Manager for our Sustainability & Value (S&V) programme working 3 days per week and were then able to supplement this with a Senior Buyer staff member in order to create some additional capacity to focus on savings opportunities over and above our commercial workplan activity.

Activities undertaken during 2023/24 include:

- Working closely with the National Stock Efficiency Group at National Procurement to reduce product variation
- Establishment of a Theatres Cost Reduction Programme using bespoke Spend Analytics services
- Establishment of a first phase Stores & Logistics efficiency programme initially looking at workload / staffing revisions and will then move on to stockholding reviews at a local level
- Participating in the national Commercial Improvement Task Force group who are taking forward various national initiatives to seek non-pay spend reduction opportunities
- Detailed reviews of maverick spend as part of the 'grip and control' activity focusing on compliance with our Standing Financial Instructions and <u>CEL 05 2012</u> (Key Procurement Principles)
- Estates S&V Programme which involved detailed analysis of spend resulting in significant improvements in compliance by removing non contracted suppliers from the e-purchasing system and taking remedial action with end users
- Re-engineering of processes within the Procurement Department purchasing team
  to ensure that control and gatekeeping processes were strengthened and in
  addition there has been targeted work to rationalise the number of users of the epurchasing solution and catalogue content rationalisation

# **Q4 Discretionary Spend initiative**

In December 2023, the Corporate Management Team approved a Procurement initiative involving cessation of discretionary spend within a range of categories

Between January to March 2024, approximately 30 suppliers covering the in-scope categories were removed from visibility within the Pecos e-Purchasing system for all staff groups apart from the Procurement Department. End users could still obtain these items but only by raising a ticket through our customer relationship management system that would be scrutinised at Director or General Manager level.

The categories were included Stationery, Furniture, External Print & Promotional, Staff Uniform / Clothing, Travel & Venue Bookings, Curtains & Blinds, Water Coolers and Bottled Water and PPE not supplied via National Procurement

Detailed comparative spend analysis was carried on these suppliers and categories of spend at the end of Q4 and showed that we had avoided a spend of £782,173 vs the same period in the previous financial year. Given the success of the initiative, we have continued with these restrictions in some of the largest categories of spend and are keeping this under review.

# **Contractual Savings**

The current financial conditions within the supply market and have made achievement of savings very challenging. The legacy of Covid on the fragility of some supply chains and the war in Ukraine have had an inflationary effect on commodities across the globe which have pushed up supplier input costs which cannot be fully absorbed, and we now find this feeding through into price increases, which we take a range of measures to resist and mitigate.

Boards would typically rely on contractual savings opportunities from the National Procurement commercial workplan as national contracts a re-tendered to combine with local contracting activity to provide an opportunity to achieve cost savings, however these opportunities are not present at this point in the economic cycle which has required the Procurement Department to look at other ways to play their part in the Board's financial plan which requires cash releasing savings to be found.

Despite these challenges, the Procurement Department achieved a validated savings figure of almost £2m in 2023/24 broken down as follows:

Revenue Recurring (budget extractable)	£696,743
Revenue Recurring (cost containment)	£1,247,111
Grand Total	£1,946,961

For the 2023/24, the Procurement Department has agreed a Sustainability and Value plan as part of the Non-Pay savings workstream. Devolved areas such as IT and Pharmaceuticals are captured within other parts of the Board's overall Sustainability & Value plan.

The high level Procurement Department Sustainability & Value plan relates the categories of spend it directly influences and is set out in the table below and will be reported on within the 2024/25 Procurement Annual Report

Project	Realistic Target	Stretch Target	How will it be delivered?
2024/25 Commercial Workplan	£2.0m	£3.0m	Commercial teams will optimise opportunities from National and Local contracts
2024/25 Theatres Cost Reduction Programme	£1.0m	£1.5m	Programme established to provide a series of product category level opportunity analysis to influence product mix and selection
Contract Inflation Mitigation	£0.5m	£2.0m	Commercial teams will mitigate effects of inflationary pressures and record outcomes
Restriction on Discretionary Spend	£1.0m	£3.0m	Ongoing restrictions on some categories of product requiring Director level sign off
Other Tactical Procurement Initiatives	£0.3m	£0.5m	Use of travel management portal for bookings, use of Amazon Business Account for 'tail spend'. Other initiatives to be confirmed
Purchasing 'Grip and Control'	£0.25m	£0.3m	Series of measures to consolidate Pecos users, remove non-catalogue access, deploy budget checker function. Purchasing team will record savings relating to influencing of adhoc purchasing and lower value competitive quotations
Total	£5.05m	£10.3m	

# **Capital Equipment Related Savings**

The Board replaces higher value medical and imaging equipment via its capital expenditure allocation. The Procurement Department works closely with clinical colleagues to ensure the maximum value is obtained against the budget allowance to demonstrate financial control, drive and add value for tax-payers and health board, alongside driving change for service delivery for patients.

The capital equipment team raised orders for medical equipment to a value of almost £24m in the financial year. By planning well in advance and thereby allowing aggregation of spend and exposure to competitive processes, the team were able to achieve avoided costs of around £1.5m which allowed this underspend to be reinvested to bring forward equipment purchase from the 24/25 equipment replacement programme.

# 8. Spend Analysis

The table below shows a breakdown of our Trade Spend with third party suppliers in 2023/24 which was almost £887m exluding VAT

Category	Total Spend	Contract Coverage %
Pharmaceuticals	£290,529,689	99%
PFI / Hubco Hospitals & Health Centres	£89,394,400	100%
Medical Devices & Clinical Consumables	£80,816,761	87%
Utilities & Energy	£70,108,810	100%
Estates	£53,902,170	89%
Medical Equipment	£52,382,244	93%
National Distribution Service	£39,532,612	65%
Supplementary Staffing	£39,135,210	76%
Health & Social Care	£37,000,165	78%
Facilities	£36,776,591	87%
Laboratory Equipment & Services	£36,691,858	93%
Information Communication Technology	£31,685,385	87%
Vehicles	£6,929,731	79%
Taxis / Patient Transport	£5,038,152	88%
External Medical Services	£4,995,191	95%
Professional Bodies & Services	£2,854,101	61%
Travel & Accommodation	£1,635,163	87%
Translation & Interpretation Services	£1,589,913	87%
Other Goods & Services	£1,314,621	29%
External Print / Promotional	£1,222,408	86%
Communications, Marketing & Media	£1,015,253	31%
Stationery & Office Products	£983,524	97%
Staff Uniform & Clothing	£736,354	95%
Training	£597,680	19%
Grand Total	£886,867,987	92%

Points to note about the spend breakdown are:

- The data is taken from the Scottish Procurement Information Hub (sometimes referred to as Spikes Cavell) and is based on ex VAT invoice spend
- Our data is overlaid with categories based on the main business activity of the supplier which is a different classification methodology to account codes used with our financial reporting. The categories are amended slightly by Procurement to make them more meaningful for Board use

- Contractual spend is worked out on a high level supplier-level basis to give a broad overview of the coverage
- In 202/23, contract coverage was 89%. By targeting non-contract areas for increased contractual coverage, increased grip and control in terms of purchasing gatekeeping processes and compliance with use of local and national contract routes to market, this has increased to 92% in 2023/24 which exceeds our Procurement Strategy target of 90%
- We continue to analyse areas of non-contract spend as part of our Procurement Sustainability and Value programme to ensure all procurement spend has compliant routes to market.

# 9. Sustainable Procurement Duty

The Procurement Reform (Scotland) Act 2014 requires authorities to comply with the sustainable procurement duty where applicable. This includes a requirement to support Small and Medium Enterprise (SME), Third Sector Bodies and Supported Business organisations gaining public contracts. The Board seeks to ensure that we meet this duty by adopting the Scottish Government Procurement Journey methodology and use of contract strategy templates.

The Procurement Department and devolved procurement teams conduct a uniformed approach to Corporate Social Responsibility as a whole. At a high level this breaks down as follows:

#### **Environmental**

- Embed sustainability requirements within local tendering activity by ensuring that these are built into contract selection and/or award criteria and ensure whole lifecycle costing methodology is used in commercial criteria where appropriate.
- Ensure all Procurement Officers within Procurement and devolved Departments have undertaken Procurement Climate Literacy Training and are aware of Scottish Government Sustainable Procurement Tools
- Procurement team to participate fully in the national <u>Green Theatres Programme</u> with the relevant Procurement Officers blending output into ongoing activity, such as the reduction of wastage from incorrect Medical Examination Glove usage.
- The Key Supplier Management programme (launching Q3 2024) will allow additional engagement with all key providers on a quarterly basis. Sustainability is a key foundation of the meeting, where packaging reduction and carbon footprint reduction ideals will be monitored and tracked. In addition, this engagement will ensure key supplier alignment with the Health Boards 5 year Sustainability Strategy (2023-2028)

• The Warp-It service is run by the Procurement team, allowing re-use surplus and donated equipment as opposed to buying new. The management information from the system show an improvement over vs the previous financial year. The difference in Co2 and total waste is down to the material types of products claimed, given the increase in trees these items would be wooden furniture. Between January – March 2024 during, our discretionary spend restriction initiative allowed us to issue the equivalent of £50,000 of furniture rather than purchasing new which not only avoided that cost but increased our sustainability metrics.

Benefit	2021/22	2022/23	2023/24
Financial Avoided Cost	£98,929	£164,506	£187,045
Carbon Saving	44,903 kg	74,552 kg	64,524 kg
Total Waste Saved	17,300 kg	22,500 kg	22,047 kg
Cars off the Road	6	9	11
Trees Equivalent	23	37	55

#### **Ethical Procurement**

- Full implementation of <u>SPPN 6/2021</u> (Fair Work First implementation) within local contract tendering process
- Ensure maximum use of Project Bank Accounts within in-scope Construction projects to ensure prompt payment to contractors and sub-contractors in line with SPPN 10/2016
- Ensure Ethical Standards are enshrined in all local contracting activity where appropriate, including Human Rights, Modern Slavery, Whistleblowing, application of the Serious Organised Crime Protocol and use of Fairtrade products
- Adherence wherever possible to the <u>Government Buying Standards</u>, which cover food and catering services, construction projects and buildings, electrical goods and furniture

#### **Societal Benefit**

- As the first NHS Board to become an affiliate member of the <u>Supplier Development Programme</u>, throughout 2023/24 Procurement representatives engaged with suppliers through two Meet The Buyer events to promote local contract opportunities amongst Scottish / local SMEs
- Additional work will be undertaken throughout 2024/25 with the Supplier Development programme including specific "Talking Tenders" sessions with the local supply base, highlighting contracting opportunities for the wider Scottish/local SMEs

- Ensure that wherever appropriate, local contracts include Community Benefits clauses. Ensure that the <u>Community Benefits Gateway</u> is referenced with Invitation to Tender documents. Monthly meetings are undertaken with colleagues in Public Health to review Community Benefit gateway applications and raise awareness of the Gateway content at any snapshot in time
- The Key Supplier Management strategy (launching Q3 2024) involves liaising with a minimum of 84 key suppliers on a quarterly or bi-annual basis. Community benefits are listed on the standard agenda, where Procurement Officers will access the gateway within the content of the meetings and review/encourage uptake of Community Benefits listed
- Develop a plan to increase spend with supported businesses using the flexibility within the Procurement Regulations referenced in <u>SPPN 04/2017</u> to make direct awards to such entities
- Review of contracting opportunities with Supplier Development Programme relating to potential opportunities for supported business. This would include the smaller purchases currently undertaken through Quick Quote by the tactical buying team

# 10. Community Wealth Building

Procurement have been working with colleagues in Public Health / Health Improvement to ensure that we advance Community Wealth Building and in the Board's role as an Anchor Institution. In 2022/23, the Procurement Department, working with Public Health and the Health Anchors Learning Network (HALN), concluded an initiative to look at spend with local suppliers and how we might grow this. This has led us becoming the first NHS Board in Scotland to become a member of the Supplier Development Programme (SDP) which allows us to continue the work.

The table below shows spend with suppliers whose invoice address is in our local authority over time as a percentage of our trade spend (excluding spend with the National Distribution Service).

Local Authority Area	2020-21	2021-22	2022-23	2023-24
Glasgow City	£51,887,683	£60,433,134	£74,510,138	£72,746,884
Renfrewshire	£13,866,597	£16,147,406	£15,492,526	£17,608,590
West Dunbartonshire	£4,164,261	£6,676,973	£4,522,272	£5,134,486
East Dunbartonshire	£2,017,769	£3,376,313	£3,549,662	£2,735,915
Inverclyde	£3,722,915	£3,357,018	£3,549,662	£3,575,317
East Renfrewshire	£1,288,660	£2,191,890	£3,295,249	£5,066,839
Grand Total	£76,947,884	£92,182,734	£104,919,508	£106,868,030
% GG&C LA Spend	12.5%	12.6%	13.5%	12.6%

Our spend with local suppliers has increased in absolute terms by almost £2m year to year which is positive in terms of local economic development, however in percentage terms it has slightly reduced as a percentage of our overall trade spend from 13.5% to 12.6% vs the previous year.

We continued to work with the Supplier Development Programme in 2023/24 to further embed this work were pleased to be jointly shortlisted along with the SDP for three 'Go Awards' which is the leading public procurement awards programme across the UK. We attended the Go Awards Scotland ceremony on 31st October 2023 and were delighted to win the award for Developing Supplier Diversity. Below are some images from the awards ceremony held in Glasgow:









# Annex A: Annual Procurement Report template

1. Organisation and report details	
a) Contracting Authority Name	NHS Greater
h) David of the approach we conserve we next	Glasgow & Clyde
b) Period of the annual procurement report	April 2023 – March 2024
c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? (Yes / No)	Yes
2. Summary of Regulated Procurements Completed	
a) Total number of regulated contracts awarded within the report period	91
b) Total value of regulated contracts awarded within the report period	£524,175,690
c) Total number of unique suppliers awarded a place on a regulated contract awarded during the period	74
i) how many of these unique suppliers are SMEs	15
ii) how many of these unique suppliers are Third sector bodies	5
3. Review of Regulated Procurements Compliance	
a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy	91
b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy	0
4. Community Benefit Requirements Summary	
Use of Community Benefit Requirements in Procurement:	
a) Total Number of regulated contracts awarded with a value of £4 million or greater.	6
b) Total Number of regulated contracts awarded with a value of £4 million or greater that contain Community	2
Benefit Requirements.	
c) Total Number of regulated contracts awarded with a value of less than £4 million that contain Community	8
Benefit Requirements	

Key Contract Information on community benefit requirements imposed as part of a regulated procurement	
that were fulfilled during the period: d) Number of Jobs Filled by Priority Groups (Each contracting authority sets its own priority groups)	Unknown
e) Number of Apprenticeships Filled by Priority Groups	Unknown
f) Number of Work Placements for Priority Groups	Unknown
g) Number of Qualifications Achieved Through Training by Priority Groups	Unknown
h) Total Value of contracts sub-contracted to SMEs	Unknown
i) Total Value of contracts sub-contracted to Social Enterprises	Unknown
j) Total Value of contracts sub-contracted to Supported Businesses	Unknown
k) Other community benefit(s) fulfilled	Unknown
5. Fair Work and the real Living Wage	
a) Number of regulated contracts awarded during the period that included a Fair Work First criterion.	24
<ul><li>b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period.</li><li>c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated</li></ul>	2
contract during the period.	
6. Payment performance	
a) Number of valid invoices received during the reporting period.	471,307
b) Percentage of invoices paid on time during the period ("On time" means within the time period set out in the contract terms.)	94.7%
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains.	91
d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain	Unknown
of public contracts.	

7. Supported Businesses Summary	
a) Total number of regulated contracts awarded to supported businesses during the period	0
b) Total spend with supported businesses during the period covered by the report, including:	£87,619
i) spend within the reporting year on regulated contracts	£85,283
ii) spend within the reporting year on non-regulated contracts	£2,336
8. Spend and Savings Summary	
a) Total procurement spend for the period covered by the annual procurement report.	£886,867,987
b) Total procurement spend with SMEs during the period covered by the annual procurement report.	£354,149,593
c) Total procurement spend with third sector bodies during the period covered by the report.	£14,998,666
d) Percentage of total procurement spend through collaborative contracts.	Unknown
e) Total delivered cash savings for the period covered by the annual procurement report	£1,946,961
f) Total non-cash savings value for the period covered by the annual procurement report	£2,283,203
9. Future regulated procurements	
a) Total number of regulated procurements expected to commence in the next two financial years	128
b) Total estimated value of regulated procurements expected to commence in the next two financial years	£80,775,000

# Appendix 1: Summary of regulated procurements awarded in 2023/24

Published	Category	Title	Total Value	Contract Awarded To
28/04/2023	Regulated Procurement	Glasgow Royal Infirmary - Cuthbertson building - Main Switchboard Upgrade	£123,425	BMES (Scotland) Ltd. (GB)
28/04/2023	Regulated Procurement	Royal Alexandra Hospital, Paisley - Maternity Block - New Goods Lift	£103,470	Omega Lift Services LTD (GB)
28/04/2023	Regulated Procurement	Glasgow Royal Infirmary - Cuthbertson Building - Lift Replacement	£96,234	Omega Lift Services LTD (GB)
28/04/2023	Regulated Procurement	Stobhill Hospital - Erisky Ward Boilerhouse Upgrade & MacKinnon House Micro CHP Installation	£164,179	Soron Limited (GB)
27/04/2023	Regulated Procurement	Dykebar Hospital - Hollybush Ward - Boilerhouse Upgrade	£68,287	Soron Limited (GB)
27/04/2023	Regulated Procurement	Dykebar Hospital - Block 11 - Boilerhouse Upgrade	£65,504	Soron Limited (GB)
27/04/2023	Regulated Procurement	Govan Health Centre - Upgrade of Main Boilerhouse	£408,779	Soron Limited (GB)
27/04/2023	Regulated Procurement	Dykebar Hospital - Upgrade of Main Steam Boiler Plantroom	£174,475	ECG Building Maintenance Ltd (t/a ECG Facilities Services) (GB)
26/04/2023	Regulated Procurement	Govanhill Health Centre - Boilerhouse Upgrade	£172,427	Soron Limited (GB)
12/06/2023	Regulated Procurement	Books & eBooks	£480,000	Browns Books (GB)
21/07/2023	Framework Mini Competition	Award of Technical Advisor for INS Redevelopment Project	£6,488,543	Aecom (GB)
15/06/2023	Framework Mini Competition	Award of INS Options Appraisal Engineering Services	£104,800	Aecom (GB)
15/06/2023	Framework Mini Competition	Award of INS Options Appraisal Architectural Services	£79,100	Austin-Smith:Lord (GB)
15/06/2023	Framework Mini Competition	Award of Existing Building Survey Appointment for INS Redevelopment Project	£61,683	Thomson Gray Construction Consultants (GB)

Published	Category	Title	Total Value	Contract Awarded To
09/05/2023	Framework Mini Competition	Award of INS Stakeholder Engagement Advisor	£13,575	Ryder Architecture (GB)
15/12/2023	Regulated Procurement	Community Link Workers	£9,532,500	The Health and Social Care Alliance Scotland (GB) / SAMH (Scottish Association for Mental Health) (GB)
12/12/2023	Framework Mini Competition	Award of NHS GGC Parkhead/NE Hub (dental cabinetry)	£60,633	The Dental Directory (GB)
12/12/2023	Framework Mini Competition	Award of NHS GGC Parkhead/NE Hub (dental equipment)	£177,548	The Dental Directory (GB)
07/12/2023	Regulated Procurement	Munro Ward - Tender Info Pack-Lead Consultant	£9,500	Oberlanders Group LLP (GB)
09/08/2023	Regulated Procurement	Munro Ward - Tender Info Pack-Lead Consultant	£95,000	Oberlanders Architects (GB)
12/03/2024	Regulated Procurement	Forensic Medical Services Policy Custody, Prison and Border Force Control	£980,486	Custody and Offender Medical Services (COMS) (GB)
07/12/2023	Regulated Procurement	Community Link Workers	£9,765,000	Health and Social Care Alliance Scotland (the ALLIANCE) (GB)
28/08/2023	Regulated Procurement	Family Support Services (Inverclyde)	£359,828	Scottish Families Affected by Alcohol and Drugs (GB)
08/08/2023	Regulated Procurement	Family Support Services (Inverclyde)	£359,828	Scottish Families Affected by Alcohol and Drugs (GB)
05/07/2023	Regulated Procurement	Community Link Workers	£2,695,745	Health and Social Care Alliance Scotland (GB) / WE ARE WITH YOU (FORMERLY ADDACTION) (GB)
04/08/2023	Framework Mini Competition	Award of GGC0866 Insource Support Endoscopy	£500,136	Synaptik (GB)
03/08/2023	Framework Mini Competition	Award of GGC0732 - Provision of Clinical & Healthcare Neutral Vendor Service	£448,274,310	Litmus Workforce Solutions Limited (GB) / Retinue Solutions (GB)
26/05/2023	Framework Mini Competition	Award of GGC0824 - Insource Support Colposcopy	£390,000	Synaptik (GB)
21/12/2023	Framework Mini Competition	Award of Desktop Analyst x1	£215	Venesky Brown Ltd (GB)
21/12/2023	Framework Mini Competition	Award of Desktop Analyst x1	£215	Harvey Nash Limited (GB)

Published	Category	Title	Total Value	Contract Awarded To
21/12/2023	Framework Mini Competition	Award of Junior Desktop Analysts x5	-	Venesky Brown Ltd (GB) / Lorien Resourcing Ltd (GB) /
				Harvey Nash Limited (GB)
21/12/2023	Framework Mini Competition	Award of Desktop Analysts x6	-	Venesky Brown Ltd (GB) / Lorien Resourcing Ltd (GB) /
				Harvey Nash Limited (GB)
21/12/2023	Framework Mini Competition	Award of Infrastructure Development Consultant	£7,520	Harvey Nash Limited (GB)
20/10/2023	Framework Mini Competition	Award of DCN Facilitators x4	£4,510	Harvey Nash Limited (GB) / Venesky Brown Ltd (GB)
09/10/2023	Framework Mini Competition	Award of GRI Assistant Librarian	£17,217	ASA Recruitment (Quick Quotes) (GB)
09/08/2023	Framework Mini Competition	Award of New CHI Programme - Tester	-	Venesky Brown Ltd (GB)
04/09/2023	Framework Mini Competition	Award of Legal Advisor (2 Hub DBDA Projects)	£33,998	CMS Cameron McKenna Nabarro Olswang LLP (GB)
12/03/2024	Regulated Procurement	Modular Minor Injuries Unit	£300,000	Vanguard Healthcare Solutions Limited (GB)
10/11/2023	Regulated Procurement	Hillington Laundry Replacement	£761,892	Jensen UK Ltd (GB) / Jensen UK Ltd (GB)
21/09/2023	Regulated Procurement	Fluoroscopy Unit and Associated Enabling Works	£460,926	Siemens Healthcare Limited (GB) / Siemens
				Healthcare Limited (GB)
12/06/2023	Regulated Procurement	Service and Calibration of Lab Pipettes	£135,906	Anachem Ltd (GB)
21/12/2023	Regulated Procurement	Greater Glasgow Health Board Radiotherapy Linear Accelerators	£5,820,000	Varian Medical Systems UK Ltd (GB)
23/01/2024	Regulated Procurement	Audiology Patient Management Systems	£96,000	Auditdata Limited (GB)
08/09/2023	Regulated Procurement	Digital Mail Services	£200,000	Critiqom Ltd (GB)
23/01/2024	Regulated Procurement	Provision of Cancer Waiting Time System	£199,925	Insource Ltd (GB)
23/01/2024	Regulated Procurement	Provision of a Production Hosting Environment	£1,556,761	Insight Direct (UK) Ltd (GB)
23/01/2024	Framework Mini Competition	Award of Provision of a Production Hosting Environment	£1,239,043	Insight Direct (UK) Ltd (GB)
27/09/2023	Regulated Procurement	Provision of Supply, Install & Maintenance of Diagnostic Imaging Equipment Hybrid Room (X-Ray and Fluoroscopy) and Computerised Tomography Scanner (CT Scanner).	£267,850	Siemens Healthcare Limited (GB) / Siemens Healthcare Limited (GB)

Published	Category	Title	Total Value	Contract Awarded To
27/09/2023	Regulated Procurement	Provision of Supply, Install & Maintenance of Diagnostic Imaging Equipment CT Scanner	£558,275	Canon Medical Systems Ltd (GB) / Canon Medical Systems Ltd (GB)
27/09/2023	Regulated Procurement	Provision of Supply, Install & Maintenance of Diagnostic Imaging Equipment Hybrid Room (X- Ray and Fluoroscopy) and Computerised Tomography Scanner (CT Scanner).	£267,850	
18/10/2023	Regulated Procurement	Greater Glasgow Health Board Renal Central Water Plant Vale of Leven	£194,007	Baxter Healthcare Ltd (GB)
15/09/2023	Regulated Procurement	Greater Glasgow Health Board Renal Central Water Plant	£196,852	Baxter Healthcare Ltd (GB)
30/11/2023	Framework Mini Competition	Award of GGC0886 Provision of Legal Advice to NHS Greater Glasgow & Clyde (NHSGGC) for Labs Manag	£50,000	Morton Fraser MacRoberts (GB)
20/09/2023	Framework Mini Competition	Award of GGC0883 NHSGGC Lease cars	£99,938	KINTO UK Ltd (GB)
01/09/2023	Framework Mini Competition	Award of NHSGGC Lease Cars	£386,088	KINTO UK Ltd (GB)
24/04/2023	Regulated Procurement	Radiopharmaceuticals and Associated Material and Consumables	£648,000	Curium Pharma UK Ltd (GB)
12/04/2023	Regulated Procurement	Radiopharmaceuticals and Associated Material and Consumables	£420,000	Xiel Ltd (GB)
12/04/2023	Regulated Procurement	Radiopharmaceuticals and Associated Material and Consumables	£900,000	GE Healthcare LTD (GB)
08/08/2023	Regulated Procurement	The Provision of Addiction Testing Kits and Related Services	£200,000	Edinburgh Genetics Limited (GB)
05/03/2024	Regulated Procurement	NHSGGC - Alternative Distress Response	£1,605,000	Glasgow Association for Mental Health (GB)
12/07/2023	Regulated Procurement	Blood Borne Virus (BBV) Engagement & Support Service	£450,000	Waverley Care (GB)
11/09/2023	Regulated Procurement	Electronic Discharge Planning Aid	£360,000	Faculty Science Ltd (GB)
29/06/2023	Regulated Procurement	Extension of Support & Maintenance for HERMES GOLD3 System	£401,731	Hermes Medical Solutions Limited (GB)

Published	Category	Title	Total Value	Contract Awarded To
21/03/2024	Regulated Procurement	Laboratory Transportation Bags	£325,000	PM Strategic Sourcing Limited (GB)
12/04/2023	Regulated Procurement	Support Services for Visually Impaired People	£445,048	Visibility Scotland (GB)
21/03/2024	Regulated Procurement	iLab Support and Maintenance	£741,209	DH OpCo UK Ltd (Dedalus) (GB)
22/02/2024	Regulated Procurement	Security Services to Community Sites	£921,600	DCL Security International Ltd (GB)
12/09/2023	Regulated Procurement	Pest Control Services	£88,400	GP Environmental Ltd (GB)
05/04/2023	Regulated Procurement	Procedure Packs	£5,057,596	Molnlycke Health Care (GB) / Molnlycke Health Care (GB) / Molnlycke Health Care (GB) / Bunzl Healthcare (GB) / MEDLINE INDUSTRIES LTD (GB)
08/01/2024	Regulated Procurement	BEMS SERVICE SUPPORT	£792,528	Schneider Electric (GB)
30/10/2023	Regulated Procurement	Low Voltage Emergency Generator Maintenance	£1,250,000	Dieselec Thistle Generators (GB) / Dieselec Thistle Generators (GB)
02/10/2023	Regulated Procurement	Replacement Fire Alarm Panels Glasgow Royal Infirmary	£486,469	ADT Fire & Security (GB)
15/09/2023	Regulated Procurement	NHS Greater Glasgow and Clyde Chlorine Dioxide (DOMESTIC WATER) Dosing Plant Maintenance	£1,800,000	Scotmas Bio Security (GB)
21/04/2023	Regulated Procurement	Gartnavel General Hospital - Beatson Obsolete Building Energy Management System (BEMS) Replacement - Phase 2	£636,014	Schneider Electric (GB)
21/04/2023	Regulated Procurement	Laboratory Medicine Building Queen Elizabeth University Hospital Campus Obsolete BEMS Replacement Phase 2	£225,365	Schneider Electric (GB)
25/08/2023	Framework Mini Competition	Award of Mini Competition for GGC0867 Royal Alexandra Hospital Biomass Wood Chips	£5,123,520	AMP Clean Energy Services (GB)

Published	Category	Title	Total Value	Contract Awarded To
07/07/2023	Regulated Procurement	Cost Consultant Appointment	£32,850	Currie & Brown UK Limited (GB)
07/07/2023	Regulated Procurement	Lead Consultant Appointment	£103,907	Wylie Shanks Architects LLP (GB)
05/03/2024	Regulated Procurement	NHS GG&C - GGC0649 Ground Maintenance and Winter Support	£2,275,763	MITIE Landscapes Ltd (GB) / Inex Works Group Ltd (GB) / Ramora Limited (GB) / Ramora Limited (GB) / MITIE Landscapes Ltd (GB)
01/06/2023	Regulated Procurement	Cleanroom Maintenance	£123,555	H&V Commissioning Services Ltd (GB) / Crowthorne Hi Tec Services (GB) / Crowthorne Hi Tec Services (GB) / H&V Commissioning Services Ltd (GB) / H&V Commissioning Services Ltd (GB)
01/03/2024	Framework Mini Competition	Award of GGC897 NHSGGC Lease commercial vehicle 3.5 Tonnes	£62,208	VMS Vehicle Hire (GB)
13/09/2023	Regulated Procurement	SPECT/CT Gamma Camera System and Associated Enabling Works	£1,924,003	Siemens Healthcare Limited (GB) / Siemens Healthcare Limited (GB) / Siemens Healthcare Limited (GB)
17/08/2023	Regulated Procurement	QEUH and RHC passive fire Protection measures	£200,000	Avesta Scotland Limited (GB)
27/06/2023	Regulated Procurement	Fire Door and En-Suite Refurbishment Works - Cost Consultant	£9,450	Storrier & Donaldson Ltd (GB)
27/06/2023	Regulated Procurement	Fire Door and en-suite refurbishment works Queen Elizabeth University Hospital	£38,490	Wylie Shanks Architects LLP (GB)
22/02/2024	Regulated Procurement	NHSGGC0851 Recovery Services - Prison and Community Events	£375,000	Freed Up CIC (GB)
30/08/2023	Regulated Procurement	NHSGGC Parental Engagement on RHSP Learning -	£63,500	TASC Scotland Ltd (GB)
13/06/2023	Regulated Procurement	NHSGGC0620 LGBT+ Support Services	£200,000	LGBT Youth Scotland (GB)
20/03/2024	Regulated Procurement	Huntingtons Disease Support Service	£284,500	Scottish Huntington's Association (GB)
05/03/2024	Regulated Procurement	NHSGGC- Community Link Workers - Thematic Posts	£465,000	The Health and Social Care Alliance Scotland (GB)
11/12/2023	Regulated Procurement	GGC0861 Youth Mental Health Improvement Services	£480,000	Lifelink (GB)

# Appendix 2 – Future Regulated Procurements Summary

Project Name	Category Team	Workplan Financial Year	Approximate contract value
Advocacy Services (Adults)	Corporate	2024/25	£4,500,000
Asset Disposal and Resale	Corporate	2024/25	£0
Community Wellbeing Advisors East Dunbartonshire	Corporate	2024/25	£400,000
Forensic Medical Services (Children's and Archway)	Corporate	2024/25	£1,200,000
GMP Support Services	Corporate	2024/25	£1,800,000
Home Energy Crisis Response Service	Corporate	2024/25	£200,000
Parental Engagement on RHSP Learning -	Corporate	2024/25	£100,000
Travel and Venue Solutions	Corporate	2024/25	£200,000
Welfare Advice and Health Partnership (WAHP)	Corporate	2024/25	£3,000,000
Maintenance of Nurse call System	Estates	2024/25	£300,000
NHSGG&C - Westward House Paisley - New Chiller Project	Estates	2024/25	£0
Anaesthetic Machines	Capital	2024-25	£600,000
Annual 24hr service contract (staff attack system)	Capital	2024-25	£100,000
MRI Scanner(s) x 2	Capital	2024-25	£2,400,000
Replacement Beds	Capital	2024-25	£400,000
X-Ray Rooms x 2 + 1 x Temp X-Ray Room	Capital	2024-25	£1,200,000
Acquired Brain Injury	Corporate	2024-25	£300,000
Acute Financial Inclusion	Corporate	2024-25	£50,000
Addictions Employability (Elevate next steps)	Corporate	2024-25	£500,000
Advocacy Services (Children & Young People)	Corporate	2024-25	£300,000
BME Survey	Corporate	2024-25	£200,000
Community Link Workers - Thematic Posts	Corporate	2024-25	£1,000,000
Employability Services	Corporate	2024-25	£60,000
Family Nurture Workers in General Practice	Corporate	2024-25	£80,000
Family Support in General Practice	Corporate	2024-25	£350,000
Forensic Adult Education	Corporate	2024-25	£300,000

Project Name	Category Team	Workplan Financial Year	Approximate contract value
Inverclyde IPS	Corporate	2024-25	£55,000
Jo's Cervical Cancer Trust NHSGG&C	Corporate	2024-25	£60,000
Mental Health Employability Service	Corporate	2024-25	£65,000
Mental Health training	Corporate	2024-25	£100,000
Near Fatal Overdose Service	Corporate	2024-25	£1,600,000
Oral Health Distribution	Corporate	2024-25	£590,000
Provision of Scottish Government Counselling in Schools	Corporate	2024-25	£400,000
Recovery Communities Framework	Corporate	2024-25	£1,000,000
Recovery Services - Prison and Community Events	Corporate	2024-25	£400,000
Second Chance Project - Glasgow Abstinence Service	Corporate	2024-25	£500,000
Trauma Support for families	Corporate	2024-25	£100,000
Asbestos Removal and Remediation	Estates	2024-25	£550,000
Asbestos Surveying and Analytical Services	Estates	2024-25	£200,000
CCTV and Security Access Systems Maintenance and Installation	Estates	2024-25	#VALUE!
Electrical Materials	Estates	2024-25	£500,000
Fire Fighting Equipment Maintenance	Estates	2024-25	£200,000
Flooring Contractors	Estates	2024-25	£700,000
High Voltage Electrical Contractor	Estates	2024-25	£80,000
Ironmongery	Estates	2024-25	£TBC
Nurse Call System	Estates	2024-25	£100,000
Passive Fire Protection	Estates	2024-25	£200,000
Pipework Maintenance and Repair	Estates	2024-25	£1,000,000
Professional Services (Estates)	Estates	2024-25	£500,000
Professional Services (Property & Capital Planning)	Estates	2024-25	£1,000,000
RAH Biomass Maintenance	Estates	2024-25	£200,000
Ventilation	Estates	2024-25	£1,000,000

Project Name	Category Team	Workplan Financial Year	Approximate contract value
Aroma Café Coffee consumables	Facilities	2024-25	£300,000
Courier Services	Facilities	2024-25	£300,000
Franking Machines	Facilities	2024-25	£60,000
Automatic Meal Container Sealing Machines	Facilities	2024-25	£250,000
Car Parking Services	Facilities	2024-25	£700,000
Lab Transportation Bags	Facilities	2024-25	£55,000
Laundry Services	Facilities	2024-25	£75,000
Managed Transport Service (Taxi)	Facilities	2024-25	£1,600,000
Non-Ambulatory Transportation Service	Facilities	2024-25	£400,000
Paper Shredding Services	Facilities	2024-25	£TBC
Personal Dosimetry Service	Facilities	2024-25	£60,000
Dental Implants	Medical	2024-25	£400,000
Radioactive Materials & Associated Consumables	Medical	2024-25	£100,000
Vascular Grafts	Medical	2024-25	£150,000
Pressure Monitoring Transducers	Medical	2024-25	£200,000
Orthopaedic Lower Limb Body Worn Devices	Medical	2024-25	£1,100,000
Surgical Implants for Mens Health	Medical	2024-25	£275,000
Provision of DNA Microarray System	Capital	2025/26	£700,000
Multiple Risk Service for Young People	Corporate	2025/26	£400,000
Addictions Employability Services	Corporate	2025/26	£1,000,000
Alcohol & Drug Prevention & Education	Corporate	2025/26	£700,000
Alternative Distress Response	Corporate	2025/26	£1,700,000
Bereavement Services	Corporate	2025/26	£510,000
Blood Borne Virus (BBV) Engagement & Support Service	Corporate	2025/26	£500,000
Community Engagement & Activities Co-ordinator	Corporate	2025/26	£200,000
Community Link Workers: Inverclyde & Renfrewshire	Corporate	2025/26	£2,500,000
Community Weight Management Services	Corporate	2025/26	£1,300,000

Project Name	Category Team	Workplan Financial Year	Approximate contract value
Dementia Post Diagnostic Support Inverclyde	Corporate	2025/26	£200,000
Distress Brief Intervenion (Inverclyde)	Corporate	2025/26	£800,000
Epilepsy Services	Corporate	2025/26	£1,000,000
Family Support Services (Inverclyde)	Corporate	2025/26	£100,000
Forensic Advocacy	Corporate	2025/26	£800,000
Forensic Medical Services Policy Custody, Prison and Border Force Control	Corporate	2025/26	£1,000,000
Glasgow City Adult Stress Service	Corporate	2025/26	£600,000
Guide Communicator Service	Corporate	2025/26	£300,000
Huntingtons Disease Support Service	Corporate	2025/26	£300,000
Intepreting, Communication Support and Transcription Services	Corporate	2025/26	£3,000,000
Internal Audit Services	Corporate	2025/26	£1,600,000
Laboratory Transportation Bags	Corporate	2025/26	£400,000
LGBT Support Service	Corporate	2025/26	£200,000
MS Services	Corporate	2025/26	£600,000
Post Diagnostic Support for Dementia Services (PDS) - Inverclyde	Corporate	2025/26	£600,000
Power of Attorney	Corporate	2025/26	£600,000
Profound and Multiple Learning Disability	Corporate	2025/26	£300,000
Provision of Post Diagnostic Support for Dementia	Corporate	2025/26	£1,600,000
Service User and Carer Engagement Services	Corporate	2025/26	£1,100,000
Therapeutic Gardening and Food Related Activity	Corporate	2025/26	£400,000
Therapeutic Services	Corporate	2025/26	£2,000,000
Travel Health	Corporate	2025/26	£100,000
Veterans Support Service	Corporate	2025/26	£300,000
Voluntary Organisation Fund Manager	Corporate	2025/26	£300,000
Weight Management	Corporate	2025/26	£300,000
Youth Mental Health Improvement Services	Corporate	2025/26	£500,000

Project Name	Category Team	Workplan Financial Year	Approximate contract value
Biomass Pellets	Estates	2025/26	£300,000
Fire Alarm Maintenance and Fire Alarm Testing	Estates	2025/26	£TBC
GGC0867 Royal Alexandra Hospital Biomass Wood Chips	Estates	2025/26	£1,800,000
Painting and Decorating Contractors	Estates	2025/26	£700,000
Secure Cash in Transit	Facilities	2025/26	£100,000
Security Services to Community Sites	Facilities	2025/26	£1,000,000
Staff Security & Attack Alarms	Facilities	2025/26	£200,000
Washroom Services - East Renfrewshire & Clyde	Facilities	2025/26	£0
Provision of Gold Seeds	Medical	2025/26	£100,000
Supply, Installation & Configuration of NGS Analysis Solution	Medical	2025/26	£100,000
Orthotics Consumables	Medical	2025/26	£3,500,000
Procedure Packs	Medical	2025/26	£5,100,000
Long Term Conditions Remote Management System	eHealth	2024/25	£300,000
Cloud Contact Centre	eHealth	2024/25	£300,000
Paediatric Intensive Care System	eHealth	2024/25	£250,000
Integrated Incident Risk Management & Patient Safety System	eHealth	2025/26	£250,000
Dental Charting System	eHealth	2025/26	£300,000
Community EPR System	eHealth	2025/26	£500,000
Consultant Telemedicine System	eHealth	2025/26	£500,000
Patient Kiosks	eHealth	2025/26	£300,000
Paging System	eHealth	2025/26	£750,000
Netcall System (inc Patient Hub)	eHealth	2025/26	£750,000